Dear Madam President,
Dear Mr. President,

The 23rd Meeting of Women Parliamentarians will be held at the Mulungushi International Conference Centre (MICC) in Lusaka (Zambia). I am pleased to enclose the information note on the sessions. As you will see, the Meeting will hold two sessions as follows: on Saturday, 19 March 2016 from 9.30 a.m. to 6 p.m., and on Tuesday, 22 March, from 12 noon to 1 p.m. and from 3.30 to 4 p.m.

The session on 19 March will be dedicated to discussing the Meeting’s contribution to work of the 134th Assembly. It will provide gender-related input into the work of the Assembly by debating item 4 of the Assembly agenda, *Terrorism: The need to enhance global cooperation against the threat to democracy and individual rights and Women’s participation in politics and young women’s political empowerment*. The Meeting will also discuss proposed amendments to its Rules and those of its Coordinating Committee.

The second session, on 22 March, will be devoted to renewing the membership of the Coordinating Committee of Women Parliamentarians in order: (i) to replace the regional representatives whose term has expired or who are no longer parliamentarians; (ii) to elect the President of the Coordinating Committee; and (iii) to elect the two Vice-Presidents of the Committee. From 12 noon to 1 p.m., the Meeting will elect the titular and substitute regional representatives to the Coordinating Committee of Women Parliamentarians, on the basis of candidatures submitted by the corresponding geopolitical groups. It will then reconvene from 3.30 to 4 p.m. to elect the new Bureau of the Coordinating Committee, on the basis of nominations submitted by the latter.

Article 10.1 of the Statutes of the IPU provides that each national delegation to the meetings organized by the IPU shall include at least one man and one woman parliamentarian. I therefore urge you to ensure the delegation of your Parliament is in compliance with this requirement in order to allow it to be represented at the Meeting of Women Parliamentarians.

Yours sincerely,

[Signature]

Martin Chungong
Secretary General

encl: Annotated provisional agenda