



INTER-PARLIAMENTARY UNION
122nd Assembly and related meetings
Bangkok (Thailand), 27th March - 1st April 2010



Executive Committee
Item 6
Governing Council
Item 10

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15 February 2010

FINANCIAL RESULTS FOR 2009

Financial Report and Audited Financial Statements

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Introduction

The effects of the financial crisis that began in 2008 continued to roil the global economy into 2009. The volatility in the financial markets further impacted the overall operations of IPU, manifesting in unforeseen savings on USD expenditures via the strength of the Swiss franc, losses on the revaluation of holdings of foreign currency holdings (US dollars and euros), and other exchange rate differences. Over the year, operating revenues exceeded expenditures by CHF 512,439. However, after making a provision for the continuing actuarial losses of the legacy staff pension fund, the Working Capital Fund was reduced by CHF 145,561 as compared to a reduction of CHF 713,852 in 2008. This is due to a significantly lower actuarial loss on the legacy Pension Fund. The Working Capital Fund is now at 54 per cent of the target level discussed by the Executive Committee.

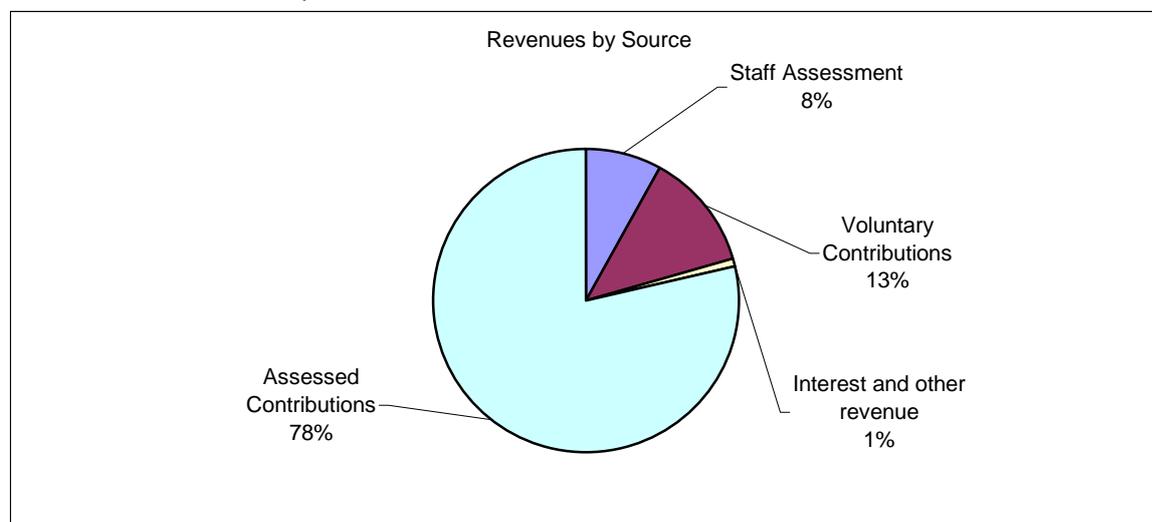
The following pages explain in detail the revenues and expenses of the Union during 2009, in particular where these amounts have varied from the budget.

Table 1 - Revenue and Expenses versus Budget for 2009 (in CHF)

Item	Revised Budget	Actual	%	Over/ (Under)
Revenues				
1 Assessed Contributions	11,756,000	11,856,735	101%	100,735
2 Staff Assessment	1,205,100	1,222,306	101%	17,206
3 Voluntary Contributions	5,251,900	2,017,767	38%	(3,234,133)
5 Interest	136,000	149,926	110%	13,926
6 Other Income	10,000	14,806	148%	4,806
Total Revenues	18,359,000	15,261,540	83%	(3,097,460)
Expenses				
1 Executive Office	1,429,000	1,401,986	98%	(27,014)
2 Assembly Affairs and Member Relations	2,888,900	2,836,496	98%	52,404
3 Promotion of Democracy	3,807,700	3,936,033	103%	128,333
4 External Relations	2,410,300	2,150,124	89%	(260,176)
5 Project Direct Costs	5,251,900	1,878,778	36%	(3,373,122)
6 Support Services	2,363,200	2,385,124	101%	21,924
7 Allowance for Doubtful Accounts	63,800	19,207	13%	(44,593)
8 Grants	55,000	52,153	95%	(2,847)
9 Reserves and Provisions	89,200	89,200	100%	0
Total Operating Expenses	18,359,000	14,749,101	80%	(3,609,899)
Operating Surplus		512,439		
Actuarial loss		(658,000)		
Result		(145,561)		

Revenue in 2009

Revenue increased by 4.2 per cent to CHF 15,261,540 driven primarily by a 9 per cent increase in voluntary contributions. The principal sources of revenue are the assessed contributions of Members, voluntary funds and the staff assessment. Smaller amounts come from interest and other sources including room rentals and sales of publications.



1. Contributions from Member Parliaments

In 2009, 160 Members and Associate Members were assessed CHF 11,856,735, including the additional membership of Bangladesh. By the end of 2009, all but CHF 770,680 of the current year assessments had been collected. On a percentage basis, 6.5 per cent of the current year assessment was outstanding, which is a significant increase from 2008 and is more representative of prior years. There were 34 Members and Associate Members with contributions outstanding. Of the Members in arrears, seven would be deprived of voting rights under Article 5.2 of the Statutes, if a vote were held, and one was liable for suspension under Article 4.2. This is a slight improvement than the situation at the end of 2008.

2. Voluntary Contributions

The Secretary General appealed for voluntary contributions of CHF 5.1 million in 2009 for a program of activity to promote peace, democracy and global governance. To this end a resource mobilization strategy aims to build partnerships with like-minded donors who can provide multi-year funding with stability and predictability.

At the start of 2009, the IPU had pledges from donors totalling CHF 2.4 million. During the year, donors firmly committed an additional amount of CHF 1.7 million, subject to specific conditions set down in agreements. Meanwhile CHF 2.0 million was spent and CHF 0.04 million of unused pledges expired or were re-valued. At the end of the year, the balance of pledges from donors totalled CHF 2.0 million.

The total amount of voluntary contributions earned in 2009 was CHF 2,017,767. While this was less than the budget, it was significantly higher than the historical average and a further 9 per cent increase over the prior year.

3. Staff Assessment

Eight per cent of revenue came from the internal taxation of staff salaries. The rates of staff assessment, which are set by the International Civil Service Commission, are based upon the average tax rates in Geneva, London, Montreal, New York, Paris, Rome and Vienna. The effective tax rate for IPU staff varies from 24 per cent for the lowest paid staff member to 32 per cent for the highest paid staff member.

The Union is contractually obliged to reimburse staff members for any national income taxes which are imposed on their IPU incomes. In 2009, CHF 104,536 was reimbursed to staff members who paid taxes to France and the United States, thereby reducing the net revenue from staff assessment.

4. Investment Income and Other Revenues

In 2006, some money was placed in a balanced mutual fund in order to increase returns on the Working Capital Fund through diversification. With the recovery in the equity markets, these holdings reflected capital gains of CHF 72,730. In accordance with the revised financial regulations, this investment income was included in general revenues. Globally, interest rates continue to remain at historical lows, which has an adverse impact on the IPU's ability to generate interest income without increasing risk. The IPU continues to maintain a conservative stance towards investments and has diversified its holdings via the purchase of a bond from the Swiss Confederation and placing funds in a state guaranteed postal savings account.

There were other small amounts of income from publications sales and room rentals.

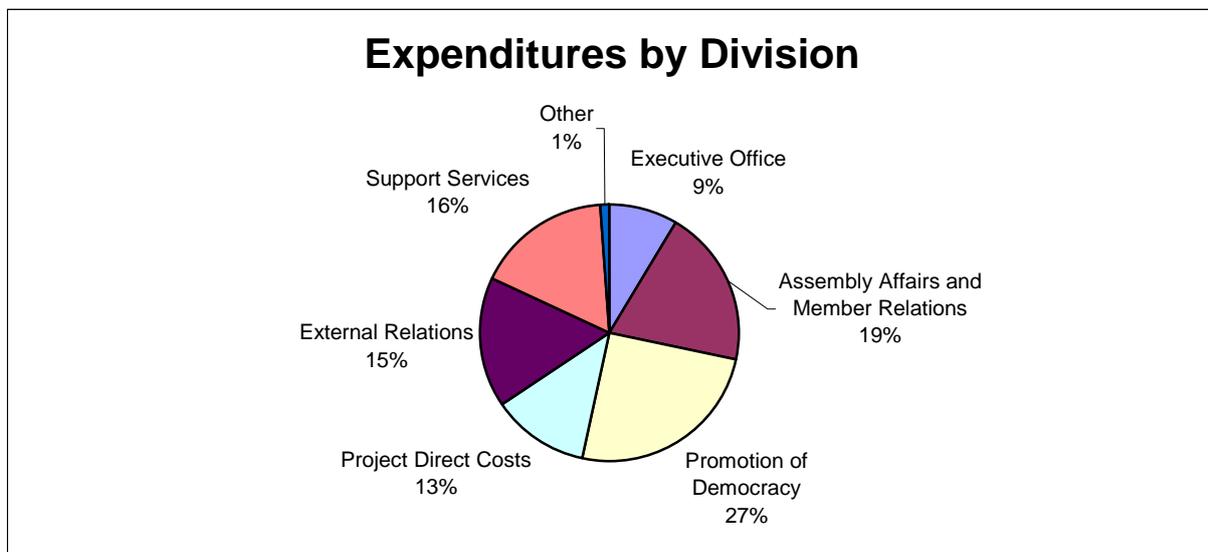
Expenses in 2009

At the 2008 session in Geneva, the Governing Council approved appropriations of CHF 18,359,000 for the 2009 operating budget. Actual expenditures for the year were CHF 14,749,101, which were CHF 3,609,899 under the budget. The savings came primarily from changes in programming and from unforeseen savings:

- Projects: Various projects for promoting peace, democracy, and global governance were deferred on account of the shortfall of voluntary funding.
- External Relations: Deferral and reduction of certain activities.
- Assembly Affairs: Savings generated in areas covering travel, translation, editing and publishing in conjunction with the first Assembly in Addis Ababa.
- Promotion of Democracy: Some activities were reduced or deferred.
- Foreign currency transactions: Because of weakness in the USD, dollar transactions translated into lower disbursements in Swiss francs. This was particularly evident in the External Relations Division which carries out many activities in New York.
- Doubtful accounts: The prompt payment of contributions by most Members resulted in a lower than expected provision for bad debts in 2009.

Analysis of Expenditures by Division

Almost three quarters of the operating expenditures are for the substantive work of three divisions: (a) Assembly Affairs and Relations with Member Parliaments, (b) Promotion of Democracy, and (c) External Relations and for the non-recurring projects which depend upon voluntary funding. The Executive Office and Support Services, including office accommodation and supplies for the Secretariat, use 25 per cent of the resources.



1. Executive Office

The operating costs of the Executive Office were CHF 1,401,986, which was slightly under budget due to the deferral of an activity.

2. Assembly Affairs and Member Relations

The total expenditure on the Assemblies and other meetings of the Union, and for the staff assigned to their organization, was CHF 2,836,496 which was slightly below budget. There were savings realized at the 120th Assembly in Addis Ababa, but overall expenditure for the 121st Assembly in Geneva exceeded budget due to the need to provide enhanced security services.

Comparative data is given in the tables below.

Table 2 - Comparative Costs of the First Assembly (in CHF)

Item	Addis Ababa 2009	Cape Town 2008	Nusa Dua 2007	Nairobi 2006
Permanent staff overtime	33,650	40,142	29,412	27,309
Temp. staff/contractual services	482,115	461,111	511,160	450,249
Travel & related expenses	149,214	202,040	194,123	160,164
Freight/communication	22,980	24,821	36,210	19,464
Supplies/equipment/services	8,250	7,611	12,550	1,161
Publications	31,451	44,229	54,907	56,382
Gifts/hospitality	1,267	1,377	1,339	1,412
Total Expense	728,927	781,331	839,701	716,141

Table 3 - Comparative Costs of the Second Assembly (in CHF)

Item	Geneva 2009	Geneva 2008	Geneva 2007	Geneva 2006
Permanent staff overtime	31,670	17,233	23,724	25,413
Temp. staff/contractual services	264,627	237,457	238,825	275,474
Travel & related expenses	18,512	13,941	23,057	9,691
Supplies/equipment/services	97,253	118,787	81,546	70,123
Publications	48,255	28,067	40,750	29,834
Gifts/hospitality	4,715	6,550	6,501	13,031
Total Expense	465,032	422,035	414,403	423,566

3. Promotion of Democracy

The Division for the Promotion of Democracy had total expenditures of CHF 3,936,033, equal to 103 per cent of the budget. The Division encompasses four programme units: Technical Cooperation, Resource Centre, Human Rights and Partnership between Men and Women.

Expenditures of CHF 1,197,372 on technical cooperation and the Director's office were under budget due to significantly lower travel costs (transportation and related allowances).

Spending of CHF 733,461 by the Resource Centre includes expenditure for the International Day of Democracy activities (CHF 175,809) for which no budget was provided in 2009. However, the 184th session of the Governing Council approved up to CHF 207,500 to be allocated from existing 2009 budget resources.

The expenditures of the Human Rights Programme at CHF 1,171,181 were minimally over budget because of travel costs of committee members and mission/trial observation related travel costs.

The Programme for Partnership between Men and Women had expenditures of CHF 834,020 which was over budget by approximately CHF 56,000. The bulk of this over-expenditure is derived from the implementation of unplanned activities (one meeting in Kigali and another in Paris). The costs of the implementation of these activities were allocated from existing 2009 budget appropriations, as approved by 185th session of the Governing Council.

4. External Relations

The cost of the Division for External Relations was CHF 2,150,124 which was less than budgeted. The expenditures of this Division include the cost of information and communications emanating from Geneva, the cost of operating the Office of the Permanent Observer in New York, and the cost of events at the United Nations, the Bretton Woods organizations and the US Congress.

The expenditures of CHF 1,001,559 for the Office of the Permanent Observer include the cost of events held in Washington and New York and the meeting of the Advisory Group for the IPU Committee on United Nations Affairs. Overall, the Office of the Permanent Observer cost less than budgeted (89 per cent) because of further weakness of the US Dollar against the Swiss Franc.

The cost of information services including the IPU website was CHF 1,029,742, which is 91 per cent of budget. Savings were generated from lower than expected travel cost and the cancellation of a major publication.

The annual session of the Parliamentary Conference on the WTO was cancelled and the 184th session of the Governing Council approved the funds to be allocated to a Parliamentary Conference on the Global Economic Crisis. The cost of session was approximately CHF 23,000 less than the original appropriation for the Parliamentary Conference on the WTO.

5. Project Direct Costs

During 2009, the Union implemented several projects to promote peace, democracy and global governance with voluntary funding. These projects included seminars, the provision of technical assistance in developing countries and the production of parliamentary handbooks. Total project direct costs were CHF 1,878,778. The balance of the voluntary contributions, CHF 138,989, was spent on program support costs such as management and accounting.

A detailed list of funding agreements, voluntary contributions and project expenses is provided in the notes to the financial statements ([Note 5](#)).

6. Support Services

The expenditures on support services, including finance, administration and accommodation, were CHF 2,385,124, which was over budget by nearly CHF 22,000. Expenses of the division included a materially significant loss (CHF 39,831) on foreign exchange, primarily the result of the devaluation of funds held in Euro when reported in Swiss Francs. The division also recorded increased expenditures on temporary staff related mainly to maternity leave, postage of publications to Members, office supplies and on heating costs. There were offsetting savings on other purchased services and depreciation charges.

7. Allowance for Doubtful Accounts

The allowance for doubtful accounts is an amount set aside to cover the write-off of outstanding accounts receivable after all efforts at collection have been exhausted. The required amount of the reserve is calculated based upon the age of the outstanding receivables at the end of the year because the longer an account has been outstanding, the more probable is the eventual write-off. An annual contribution to the allowance ensures that the reserve is fully funded to cover the probable default of some debtors.

On the whole, IPU Members were more prompt in paying their assessed contributions than in previous years. In particular, the Parliaments of Liberia, Papua New Guinea and Paraguay paid large arrears of contributions in full. At the end of 2009, the balance of the reserve stood at CHF 195,446, which is 17 per cent of the total amount receivable from Members.

8. Grants and Reserve Contributions

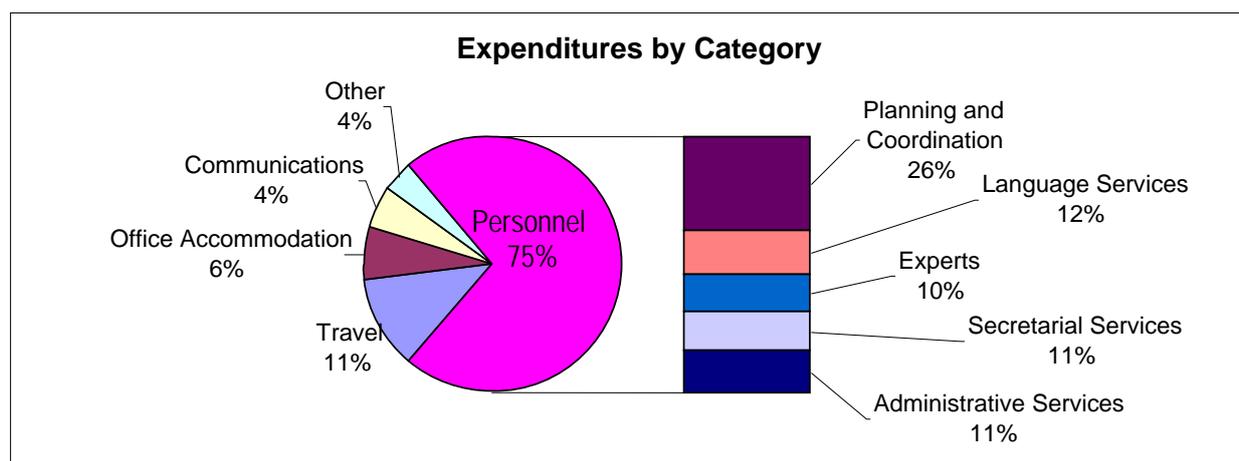
The annual grant to the Association of Secretaries General of Parliaments was CHF 52,153 as compared to a budget of CHF 55,000.

A contribution of CHF 55,000 was made to a reserve for major building repairs to the IPU Headquarters, as was decided by the Governing Council in September 2001. No utilization of the provision was required during 2009.

In accordance with the decision of the Governing Council in Geneva in 2007, an amount of CHF 34,200 was set aside in a reserve for the purpose of offsetting the CO2 emissions and to mitigate the environmental impact of operations. In 2009, official travel funded from regular sources generated an estimated 908 tonnes of emissions. As approved by the Governing Council, CHF 65,621 was drawn from the reserve for IPU's participation at the UN Climate Change Conference in Copenhagen.

Analysis of Expenditures by Object of Expenditure

The lion's share of operating expenditures goes to salaries, wages and fees for services. These disbursements on personnel are distributed functionally between planning and coordination activity, language services, administration, secretarial services and expert guidance. The remainder of expenditures are for travel, office accommodation, communications and miscellaneous other costs. Annex I of the Financial Statements provides a further breakdown of expenditures.



Gender analysis of expenditures

Women are involved in all of the activities of the Union. However, some of the annual operating expenditures are directed specifically towards raising the profile of women in politics and promoting gender partnership. The following tables provide an indication of the representation of women in the Secretariat and of the gender specific programme expenditures in absolute, relative and comparative terms. The results section of the Financial Report (p. 22) provides guidance on how mainstream activities have affected gender equality.

As a result of promotions and recruitments, women outnumber men in the Secretariat and furthermore the IPU has achieved gender parity in the professional grades. Meanwhile, nominal expenditures targeted for women have remained virtually on par with the prior year.

Representation in the Secretariat	2009		2008	
	No.	Per cent of total	No.	Per cent of total
Women on Staff - General Services	14	82%	13	87%
Women on Staff – Professional	18	56%	13.5	52%
Women on Staff – Total	32	67%	26.5	65%
Women recruited during year	3	75%	2	100%
Women promoted during year	2	67%	1	100%

Gender Specific Allocations	2009		2008	
	CHF	Per cent of total	CHF	Per cent of total
Personnel (as % of total personnel expenditures)	573,288	5%	572,467	6%
Goods and Services (as % of total goods & services)	205,086	6%	152,919	5%
Project Costs (as % of total direct and indirect)	682,454	34%	761,286	44%

Capital Expenditures

In 2009, CHF 56,445 was spent on furniture, equipment and premises, including the routine replacement of outdated IT equipment and modifications to existing office space.

Staff Pension Fund

There remains a legacy fund to cover the pension commitments made to former employees of the IPU who have already retired. The legacy Pension Fund of the Inter-Parliamentary Union, guaranteed by the Inter-Parliamentary Union, is committed to pay a specified pension to each retiree or their survivor based on various factors, including the number of years of service and salary at retirement. There is also a commitment to some active staff members to pay a pension for up to two years from the age of retirement until the commencement of a pension from the UNJSPF.

Equity markets showed a marked recovery that began in the first quarter of 2009 and this is crystallized in the 8.3 per cent overall return for the year. At the end of the year, 58 per cent of the Pension Fund assets were in Swiss and foreign bonds, 28 per cent in Swiss and foreign shares, 3 per cent in alternative investments held in mutual funds, 1 per cent in loans to IPU staff members, and 11 per cent in cash and other liquid assets. During the year the Pension Fund made payments of over one million Swiss francs to its pensioners, and as the pensioners grew older the actuarial liability of the fund was reduced.

At 31 December 2009, the value of the Pension Fund for actuarial purposes was CHF 11.3 million. The actuarial liabilities of the Pension Fund were:

(1) Current Pensioners

There are 12 current pensioners of the Pension Fund, ranging in age from 62 to 88 years. The annual cost of their pensions is CHF 1.1 million and the youngest pensioner has 24 years of life expectancy. Based upon 2008 life tables, and a 3 per cent discount rate, the total present value of the pensions of the current pensioners and their survivors is CHF 12.8 million.

(2) Acquired Rights

Ten active staff members have a normal retirement age of 60 but will not receive a pension from the UNJSPF until the age of 62. The present value of the partial pensions payable to these staff members from the age of 60 until the age of 62 is CHF 0.6 million.

The funding level of the legacy pension scheme is estimated at 89 per cent compared to 90 per cent the previous year. The estimated net liability of CHF 2 million has been shown on the balance sheet of the IPU. Whereas these estimates are sensitive to the longevity of retirees, returns on investments of the Fund, the rate of inflation, and individual retirement plans, it will be necessary to review the estimates annually. If equity markets recover, then the liability on the balance sheet of the IPU will be reduced.

Recommendation

- (1) In accordance with Rule 13.3 of the financial regulations, it is recommended that the Governing Council approve the financial administration of the Inter-Parliamentary Union and the financial results for 2009.

Management's Responsibility for Financial Reporting

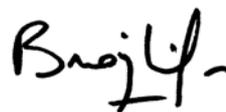
The management of the Inter-Parliamentary Union is responsible for the reliability, integrity and objectivity of the accompanying financial statements and annual financial report. The financial statements have been prepared in accordance with International Public Sector Accounting Standards. Where necessary, the statements include amounts that are based on judgments and estimates by management. To assist management in fulfilling its responsibilities, a system of internal accounting controls has been established to provide reasonable assurance that the financial statements are accurate and reliable and that assets are safeguarded.

The Governing Council is responsible for approving the Annual Financial Statements. The Governing Council has delegated certain responsibilities to the Internal Auditors, including the responsibility for reviewing the annual financial statements and meeting with management and the external auditor, as necessary, on matters relating to the financial reporting process.

These financial statements have been audited by the external auditor appointed by the Executive Committee.



Anders B. Johansson
Secretary General



Victoria Browning
Director of the Division
of Support Services

External Auditor's Opinion

In execution of the mandate granted to me, I have audited the accounts of the Inter-Parliamentary Union for the year ending 31 December 2009.

The book-keeping was duly made available to me at the Union's Headquarters. The audit consisted of verifying the income and expenditure operations of the financial year and the content of the balance sheet. My examination included a general review of the accounting records by spot checks and other supporting evidence as I considered necessary in the circumstances. Furthermore, the audit consisted of checking administrative practices and procedures where they could have economic implications.

I certify that the accounts and financial statements present fairly the financial operations of the Organization during 2009 and its financial situation at the end of 2009.

A handwritten signature in blue ink, appearing to read 'Lars Christian Møller', is centered on the page.

Lars Christian Møller
Deputy Director General
Riksrevisjonen, Norway

INTER-PARLIAMENTARY UNION
Statement of Financial Position
at 31 December 2009
In CHF (Swiss francs)

	2009	2008
ASSETS		
Cash on Hand	12,740	25,646
Cash on Deposit	7,127,099	2,758,255
Term Deposits	48,405	5,488,851
Investments	2,519,954	1,384,071
	<u>9,708,198</u>	<u>9,656,823</u>
Accounts Receivable		
from Members (Notes 3 & 4)	946,593	769,629
from Staff	24,202	31,673
from Donors (Note 5)	10,204	27,833
from Tax Reimbursements	45,993	69,457
Others (Note 3(b))	124,917	168,070
	<u>1,151,909</u>	<u>1,066,662</u>
Prepaid Expenses (Note 6)	113,479	72,851
Inventories of Official Gifts	12,811	15,056
Fixed Assets (Note 7)		
Building and Grounds	9,365,782	9,356,495
Furnishings	778,203	774,704
IT Equipment	319,811	276,152
Vehicles	78,534	78,534
less Accumulated Depreciation	(2,314,826)	(2,001,106)
	<u>8,227,504</u>	<u>8,484,779</u>
Total Assets	<u><u>19,213,901</u></u>	<u><u>19,296,171</u></u>
LIABILITIES AND RESERVES		
Accounts Payable and Accrued Payables	474,929	576,172
Advances from Donors (Note 5)	1,382,865	1,287,629
Advances from Members	231,092	786,255
	<u>2,088,886</u>	<u>2,650,056</u>
Loans (Note 9)		
Current Portion	189,600	189,600
Long Term	7,963,200	8,152,800
Pension Fund Liability (Note 10(a))	2,044,000	1,386,000
Deferred Liabilities (Note 10(b))	1,823,693	1,691,570
Total Liabilities	<u>14,109,379</u>	<u>14,070,026</u>
Restricted Funds (Note 12)	167,832	143,894
Working Capital Fund (after contribution)	4,936,690	5,082,251
Total Liabilities and Reserves	<u><u>19,213,901</u></u>	<u><u>19,296,171</u></u>

INTER-PARLIAMENTARY UNION

Statement of Financial Performance

for the year ended 31 December 2009

In CHF (Swiss francs)

	2009	2008
Operating Income		
1 Assessed Contributions	11,856,735	11,507,755
2 Staff Assessment (Notes 2(f), 14)	1,222,306	1,176,484
3 Voluntary Contributions (Notes 5, 15)	2,017,767	1,852,342
4 Investment income (Note 8)	149,926	75,237
5 Other Income (Note 16)	14,806	39,417
Total Operating Income	<u>15,261,540</u>	<u>14,651,235</u>
Operating Expenses		
1 Executive Office	1,401,986	1,220,807
2 Assembly Affairs and Relations with Member Parliaments	2,836,496	2,784,456
3 Promotion of Democracy	3,936,033	3,487,751
4 External Relations	2,150,124	2,314,828
5 Project Direct Costs (Notes 5, 15)	1,878,778	1,736,991
6 Support Services	2,385,124	2,371,870
7 Allowance for Doubtful Accounts	19,207	0
8 Grants	52,153	51,184
9 Reserves and Provisions (Notes 12)	89,200	101,200
Total Operating Expenses	<u>14,749,101</u>	<u>14,069,087</u>
Operating Surplus/(Deficit)	512,439	582,148
Actuarial Gain/(Loss) on Pension Fund (Note 10 (a))	<u>(658,000)</u>	<u>(1,296,000)</u>
Net Movement in Working Capital	(145,561)	(713,852)
Working Capital Fund, Beginning of Year	<u>5,082,251</u>	<u>5,796,103</u>
Working Capital Fund, End of Year	<u>4,936,690</u>	<u>5,082,251</u>

INTER-PARLIAMENTARY UNION

Statement of Cash Flows

for the year ended 31 December 2009

In CHF (Swiss francs)

	2009	2008
Opening Cash Balance	9,656,823	8,005,166
Cash provided by (used in) Operations		
Operating Surplus	512,439	582,148
plus non-cash expenditures	469,780	538,107
Changes in Receivables	(85,247)	324,737
Changes in inventories and prepaid expenses	(38,382)	(6,413)
Changes in Payables	(561,571)	490,206
Total cash from operations	297,419	1,928,785
Cash used in Financing Activities		
Loan from (Repayment to) Swiss Federal Government	(189,600)	(189,600)
Change in Trust Fund Balance	0	0
Total cash from Financing	(189,600)	(189,600)
Cash used in Investing Activities		
Other Assets	(56,444)	(87,528)
Total cash used in investments	(56,444)	(87,528)
Closing Cash Balance	9,708,198	9,656,823

Notes to the Financial Statements**1. Nature of Organization**

The Inter-Parliamentary Union is the international organization of the Parliaments of sovereign States and has a unique inter-state character. It is the focal point for worldwide parliamentary dialogue. Since 1889, the IPU has worked for peace and cooperation among peoples and for the firm establishment of representative institutions. The Union shares the objectives of, and works in close cooperation with, the United Nations where it is an official observer. It also cooperates with regional inter-parliamentary organizations, as well as with international, intergovernmental and non-governmental organizations which are motivated by the same ideals.

The IPU is an international parliamentary political organization and possesses international legal personality. The IPU is representative in character and organization, subject to the rule of law, and governed by its constitution. States and international organizations dealing with the IPU have recognized its standing, authority and capacity to act on the international plane, within the area of its functional responsibilities, as the international organization of parliaments.

Since 1 January 2005, the IPU is affiliated with the United Nations Joint Staff Pension Fund (UNJSPF).

The "Financial Regulations of the Inter-Parliamentary Union" is the overall governing instrument of the IPU's financial administration.

2. Accounting Policies and Basis of Presentation

The financial statements have been prepared in accordance with the requirements of International Public Sector Accounting Standards applicable to a going-concern, which assume that the organization will continue in operation for the foreseeable future and will be able to realize its assets and discharge its liabilities during the normal course of its operations.

(a) Revenue Recognition

Assessed contributions are recognized as revenue when they come due. Other revenues are recognized when services are performed or when products are shipped.

Voluntary contributions, interest earnings, and contributions from new or reaffiliated members are recognized as revenues.

(b) Investments

Investments in mutual funds and bonds are reported at lesser of market value or book value.

(c) Inventories

Stocks of publications for future distribution are written down to a net realizable value of nil in each reporting period. Official gifts are valued at cost.

(d) Property, Plant, Equipment and Depreciation

The value of the Headquarters building and office equipment is recorded at cost, which includes interest costs and project management costs incurred during the construction or acquisition. Capital costs are reduced by the amounts of any capital grants received. The Union reviews the value of its property, plant and equipment at the end of each reporting period to determine whether carrying values are recoverable with any resulting write-downs charged as an expense.

Buildings and each class of equipment are depreciated on a straight-line basis over their useful estimated lives which are as follows:

Category	Useful Life
Buildings	50 years
Furnishings	10 years
Vehicles	5 years
IT hardware and software	4 years

(e) Taxes

The IPU has been expressly recognized by the two countries in which it is physically located, Switzerland and the USA, as an international organization entitled to the appropriate privileges and immunities. It enjoys a special international organization tax-exempt status in both countries. In Switzerland, under the terms of a 1971 Accord, the IPU is exempted from direct and indirect federal, cantonal, and community taxes and is subject to the same duties as other international organizations. In the United States, the IPU is exempted from direct federal taxes and duties under the terms of the International Organizations Immunities Act and is exempted from the payment of New York State and local sales and use taxes.

Any recoverable taxes paid in either jurisdiction are recorded as Accounts Receivable.

(f) Staff Assessment

Staff salaries are taxed internally for the benefit of all Member parliaments. The gross amount of staff salaries is reported as an expense, while the internal staff assessment is reported as revenue. The amount of staff assessment is determined in accordance with the United Nations common system of salaries (as adjusted from time to time), allowances and benefits based upon the average tax rates of Geneva, London, Montreal, New York, Paris, Rome and Vienna.

(g) Pension and Retirement Allowance Expenses

The IPU has a Pension Fund for staff members who retired before 2005, which is operated as a separate entity and which is governed by its own Pension Board. The IPU's representative on the Pension Board provides a report to the Executive Committee each year on the activities and status of the Pension Fund.

The net actuarial liability of the legacy staff Pension Fund is the difference between the estimated actuarial value of the fund and the estimated present value of the future pension payments. The actuarial value of the Fund has been calculated as the three year moving average of the fair market value of the assets of the Fund at year end.

Active employees participate in the United Nations Joint Staff Pension Fund (UNJSPF). The liability of the IPU in respect to the pensions of active employees is limited to the annual contributions and any deficiency payment determined by the Fund.

Other retirement allowances earned by employees are reported as expenses in the year they are earned (Note 10 (b)).

(h) Foreign Currency Translations

The IPU uses Swiss francs as its functional currency. Revenue and expense items arising from transactions in US dollars are converted into Swiss francs at the UN exchange rate for the month. Transactions in euros are converted into Swiss francs at the rate posted by the European Central Bank. Transactions in other currencies are converted into Swiss francs at the spot rate quoted on the internet at the time of posting. Monetary assets and liabilities are translated into Swiss francs at the exchange rate in effect at the balance sheet date. Exchange gains or losses from translations of monetary items are recognized as expenses.

(i) Use of Estimates

The preparation of financial statements in conformity with IFAC International Public Sector Accounting Standards requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates are based on management's best knowledge of current events and actions that the IPU may undertake in the future. Actual results could differ from these estimates.

(j) Consolidation

The consolidated financial statements include the accounts of the Union and the accounts of technical cooperation projects carried out with third party funding. All internal transactions and balances are eliminated on consolidation.

(k) Changes in Accounting Policies

None.

4. Allowance for Doubtful Accounts

The IPU has established an allowance for doubtful accounts. This allowance is the best estimate of accounts, including Member contributions, that have been recorded as income and set up as accounts receivable, but which may never be received.

At the beginning of 2009, the provision for doubtful accounts was CHF 236,730. During the year, the membership of Guinea and Niger were suspended when their parliaments were unconstitutionally dissolved and their debts were written off. After a provision of CHF 19,207, the allowance for doubtful accounts stood at CHF 195,446 representing 17 per cent of the outstanding arrears.

	2009	2008
Opening Balance	236,730	236,730
Revaluation	-	-
Provision	19,207	-
Statutory Write-Offs	(60,491)	-
Write-Off Uncollectible Debt	-	-
Closing Balance	195,446	236,730

5. Advances and Receivables from Donors

The Inter-Parliamentary Union receives funds from several donors for the implementation of various activities. Total disbursements from voluntary funds in 2009 were CHF 2,017,767, including 1,878,778 of direct costs. At 31 December 2009 the net advance of voluntary contributions was CHF 1,372,661.

Project	Funder	Unexpended Balance of Prior Commitments	New/(Expired) Commitment in 2009	Funds used in 2009	Balance of Commitment	(Advances)/ Receivables
Equatorial Guinea	Equatorial Guinea	244,732	-	18,045	226,687	(227,924)
	EC	742,500	-	35,048	707,452	(253,209)
Pakistan		18,621	-	7,624	10,997	(10,997)
RD Congo	UNDP		300,618	187,066	113,552	(113,552)
Maldives		52,300	-	3,538	48,762	-
Sierra Leone		-	48,188	48,188	-	4,176
Cambodia		-	20,035	20,035	-	-
Violence against Children	UNICEF		9,288	9,288	-	-
Security Sector	DCAF	-	10,000	10,000	-	-
Budget Seminar	ACIC	5,833	-	5,833	-	-
Handbook on Statelessness	UNHCR	36,527	-	14,805	21,722	(19,537)
Map of Women in Parliament	UNDESA	-	2,212	2,212	-	-
Burundi Women	UNDEF	61,177	(5,507)	55,670	-	(5,507)
Human Rights	DFAE	35,541	(35,541)	-	-	(17,541)
	Finland	90,000	-	12,150	77,850	(78,606)
HIV/AIDS	UNAIDS	-	24,832	24,832	-	-
Global Programme Support	SIDA	232,293	419,673	513,964	138,002	(138,002)
Gender Issues	Irish Aid	229,269	302,520	374,837	156,952	(156,952)
Equality in Politics	CIDA	228,962	378,207	373,037	234,132	(234,132)
Reconciliation		383,620	200,880	290,050	294,450	(102,516)
Female Genital Mutilation	Norway et al	29,907	-	11,545	18,362	(18,362)
Total	CHF	2,391,282	1,675,405	2,017,767	2,048,920	1,372,661

Indirect costs	138,989	Receivable	10,204
Direct costs	1,878,778	Advanced	(1,382,865)

6. Prepaid Expenses

The IPU has already paid some expenses that relate to 2010 for items such as rent, subscriptions and postage meter deposits. These disbursements have been reported as current assets.

7. Property, Plant and Equipment

- (a) The IPU has a Headquarters building and annex in Grand-Saconnex, Switzerland. The building is located on land owned by the Canton of Geneva, which has been set aside for the use of the IPU for the next 43 years. The terms of a lease agreement were finalized during 2009 between the Canton of Geneva, the Federal Government of Switzerland and the IPU. Said agreement is awaiting notarization, which is expected to occur during 2010.
- (b) As of 31 December 2008, the IPU had invested CHF 9,356,495 on new construction and renovations of the property, not counting grants received. During 2009, an additional CHF 9,287 was recorded as additions to the building premises for modification of office space.
- (c) Depreciation is recorded in accordance with the policy described in Note 2(d). A detailed inventory is kept for all computer-related hardware and software as this is routinely replaced and upgraded and represents a significant investment.

Year	Buildings and Grounds		Furnishings		Information, Technology and Communications Equipment		Vehicles	
	2009	2008	2009	2008	2009	2008	2009	2008
Opening Balance	8,233,715	8,420,845	130,530	217,699	81,052	67,350	39,480	7,810
Additions	9,287	-	3,499	6,230	43,659	41,818	-	39,480
Depreciation	(187,130)	(187,130)	(80,124)	(93,399)	(38,570)	(28,115)	(7,896)	(7,810)
Closing Balance	8,055,872	8,233,715	53,905	130,530	86,141	81,052	31,584	39,480
Gross Carrying Amount	9,365,782	9,356,495	778,203	774,704	319,811	276,152	78,534	78,534
Accumulated Depreciation	(1,309,910)	(1,122,780)	(724,297)	(644,174)	(233,670)	(195,100)	(46,950)	(39,054)
Net Carrying Amount	8,055,872	8,233,715	53,906	130,530	86,141	81,052	31,584	39,480

8. Investment Income

In accordance with the financial regulations and the investment policy approved by the Executive Committee, monies not needed for immediate requirements are invested in a portfolio of term deposits, mutual funds and bonds. Total returns on investments in 2009 were CHF 149,926.

	2009	2008
Interest	77,196	223,476
Capital Gains (Losses)	72,730	(148,239)
Total Investment Income	149,926	75,237

9. Long-Term Debt

The Inter-Parliamentary Union has a CHF 9,480,000 loan from the Federal Government of Switzerland for the construction and renovation of the Headquarters premises, of which CHF 8,152,800 is outstanding. The loan has a 50-year term maturing in 2052 and is interest free.

The principal amounts payable in each of the next five years are:

Year	CHF
2010	189,600
2011	189,600
2012	189,600
2013	189,600
2014	189,600

10. Other Long-term Liabilities

(a) The IPU guarantees a legacy pension fund that will pay pensions to former employees and some current employees of the IPU based on various factors, including the number of years of service and salary at retirement. The pension liability, which is the difference between the adjusted market value of the assets of the pension fund and the present value of the accrued pension liabilities is shown as a net liability on the balance sheet of the IPU. The adjusted market value of the assets has been determined using a three year moving market average method based on the year end valuation of the fund for the current and preceding two years adjusted for cash flow. The present value of the accrued pension liabilities is estimated by management using 2008 Swiss life tables and a 3 per cent discount rate. The net actuarial liability shown on the balance sheet is CHF 2,044,000.

Amount in CHF	2009	2008
Accrued Pension Liability	13,395,000	13,756,000
Pension Fund Assets	11,351,000	12,370,000
Net Liability	2,044,000	1,386,000

(b) The IPU has contracts with employees that require the payment of certain benefits upon retirement or separation. These benefits include grants for removal expenses and a reinstatement premium as well as allowing employees to carry forward and eventually cash out up to 60 days of annual leave credits. At 31 December 2009, the total liability of benefits payable to staff was:

Amount in CHF	2009	2008
Reinstallation Premiums	694,223	623,596
Encashment of unused leave	787,470	707,974
Grants for Removal Expenses	342,000	360,000
Total	1,823,693	1,691,570

11. Commitments and Contingencies

The IPU has a nine-year lease expiring in 2012 for office accommodation at 220 East 42nd Street in New York, USA. Projected future lease payments are as follows:

Year	Agreement amount	Equivalent
2010	USD 127,852	CHF 132,167
2011	USD 130,803	CHF 135,218
2012	USD 11,004	CHF 11,375

12. Restricted Funds

(a) The Inter-Parliamentary Union has established a reserve to pay for major repairs to the Headquarters building at some later date. In September 2001, the Governing Council resolved to contribute CHF 55,000 per annum to this reserve beginning in 2007.

	2009	2008
Opening Balance	97,694	55,000
Contributions	55,000	55,000
Expenditures	0	(12,306)
Closing Balance	152,694	97,694

(b) The Inter-Parliamentary Union has established a reserve for offsetting carbon emissions from IPU activities, especially those involving travel. In 2009, an amount of CHF 34,200 was contributed to the reserve to compensate for emissions of 908 tonnes of CO² from regular activities. As approved by the Governing Council, CHF 65,262 was drawn from the reserve to fund the parliamentary meeting on climate change held in Copenhagen.

	2009	2008
Opening Balance	46,200	46,200
Contributions	34,200	0
Expenditures	(65,262)	0
Closing Balance	15,138	46,200

13. Contingent Liabilities

Several staff members have received notices of tax assessment from the Ministry of Economy, Finance and Industry of France relating to income earned from the IPU between 2001 and 2009. The IPU is contractually obligated to reimburse to staff members any national taxes paid in respect to income earned from the IPU. Discussions between the IPU and the relevant authorities are continuing with a view to find a satisfactory resolution of the taxation issue.

14. Staff Assessment

The total amount of staff assessment on staff salaries was CHF 1,326,842. In accordance with contractual obligations, an amount of CHF 104,536 was rebated to cover national income taxes that were imposed on staff members who were deemed fiscal residents of France and the United States.

	2009	2008
Gross Staff Assessment	1,326,842	1,229,098
Reimbursements		
- France	85,030	52,005
- United States of America	19,506	609
Total	104,536	52,614
Net Staff Assessment	1,222,306	1,176,484

15. Program Support Costs

The IPU charges program support costs for the projects it implements with funding from other agencies. In 2009, the IPU collected fees in the amount of CHF 138,989 on project direct costs of CHF 1,878,778.

16. Other Income

Other income of CHF 14,806 includes sales of publications, room rentals, and extraordinary income.

17. Comparative Amounts

Certain comparative amounts have been reclassified to conform to the financial statement presentation adopted in the current year.

ANNEX 1 - Expenditure by Programme and Category of Expense

	Programme	Permanent Staff	Temporary Staff	Travel Costs	Supplies and Services	Grants¹ and Honorariums	Other²	Total
1	Executive Office	972,345	49,075	272,456	75,574	32,536		1,401,986
2	Assembly Affairs and Relations with Member Parliaments	1,645,844	722,791	188,148	279,713			2,836,496
3	Promotion of Democracy	2,989,196	128,082	388,305	430,450			3,936,033
4	Project Direct Costs	594,682	21,551	682,570	573,650	6,325		1,878,778
5	External Relations	1,613,188	58,466	71,522	406,948			2,150,124
6	Support Services	1,373,352	41,772	760	615,631		353,609	2,385,124
7	Transfer of Funds			34,200		52,153	74,207	160,560
	TOTAL	9,188,607	1,021,737	1,637,961	2,381,965	91,014	427,816	14,749,101

¹ Grants include ASGP.

² Other includes depreciation, allowance for doubtful accounts, exchange losses, and reserve contributions.

ANNEX 2 - Programme Results for 2009

Executive Office

Overall Objective

To provide leadership and direction to the Organization and its Secretariat. Moreover, the Office facilitates peace and security through political dialogue, and seeks to achieve better global governance and more direct and systematic involvement by parliaments in national development plans and activities.

Objective 1: Develop the IPU as the world organization of national parliaments

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Promote parliamentary action to follow up and implement IPU resolutions and decisions by diversifying reporting procedures	Increase the quantity and quality of action taken in parliaments and reported to the IPU	The number of reports on specific parliamentary action	Substantive reports received from 25% of the membership
Promote greater interest in the IPU in parliaments that are not yet members of the Organization	Increase the number of parliaments that are Members of the Organization	Visibility of the institution and 5 new member parliaments each year	One parliament joined the Organization and three other parliaments took concrete steps to join in 2010
Strengthen management structures and procedures within the Secretariat	Good management of the IPU, an efficient presidency and well-functioning governing bodies	Full implementation of programmes, provision of services to Member Parliaments within statutory deadlines	Almost all approved programme activities implemented. Services provided to Member Parliaments within statutory deadlines
Gender mainstreaming within the IPU and more balanced participation of men and women in its activities	Women are well represented in the IPU and by the IPU	One third of representation by women	An average of 30% of participants attending the two Assemblies were women. Improved gender balance of experts at panels/specialized meetings

Objective 2: *Facilitate dialogue to achieve peace and security in conflict and post-conflict situations*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
The Committee on Middle East Questions will carry out one mission and will organize one special meeting of Israeli and Palestinian legislators	More cooperation between Israeli and Palestinian Parliaments and stronger parliamentary involvement in support of the peace process	The substantive outcome of the special session	Limited results but successive visits by the President to the region have laid foundations for improved dialogue
Organize political dialogue within parliaments in countries emerging from conflict	Well-functioning parliaments that work in support of peace and reconciliation efforts	Number of sessions organized	Retreat in Burundi for the leadership of parliament to help foster consensus and inclusiveness in decision-making Exploratory technical assistance and reconciliation mission in Zimbabwe
Develop gender-specific guidelines for the work of the Committee on Middle East Questions and similar good offices activities of the IPU	Greater integration of gender-specific issues into the work of the Committee on Middle East Questions and similar good offices activities of the IPU	Use of gender-specific guidelines	Pending

Objective 3: *Achieve better global governance through more effective parliamentary involvement in international affairs*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
A preparatory committee of Speakers of Parliament will meet twice to evaluate progress since the last conference in 2005 and prepare for its sequel in 2010	A well attended and politically relevant global conference of Speakers of Parliament with clear recommendations for strengthening global governance	More than 150 Speakers attending the 2010 conference Quality of the outcome documents of the conference	Two meetings of the Preparatory Committee held, draft outcome document circulated, all preparations according to schedule
Annual conference of Women Speakers providing opportunities for direct dialogue between Speakers	Women Speakers of Parliament learn from each other's experiences and make relevant recommendations for action by parliaments	More than 75 per cent of Women Speakers in attendance Outcome of the Conference	Dedicated meeting with Host Parliament has generated high expectations for meeting these targets

Objective 4: Achieve more direct and systematic involvement by parliaments in national development plans and activities

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
Develop a comprehensive programme and plan of action for the IPU to promote parliamentary action in the field of development	A coherent programme for IPU activities on sustainable development	Number of practical activities implemented under a single development perspective	Drafting of comprehensive programme has been completed by newly recruited Development Officer. Implementation will begin in 2010
A global Conference, two regional training seminars, two field missions and two meetings of the Advisory Group on HIV/AIDS	More effective parliamentary action to improve universal access to treatment for HIV/AIDS, combat discrimination and prevent infection	Number of sound laws passed in parliament as well as other parliamentary initiatives	All specified activities successfully completed. Considerable dissemination of knowledge among parliamentarians to feed into improved legislation
Organize field visits, document and disseminate good practices, organize workshops and seminars and publish handbooks on ODA and national development policies	More effective parliamentary action to improve ODA and foster national ownership of development policies and programmes	Number of sound laws and budget allocations passed in parliament as well as other parliamentary initiatives	A guidance note was produced on aid effectiveness for MPs in the Asia- Pacific region Two case studies carried out in Tanzania and Zambia on parliamentary involvement in development IPU participation in UN Development Cooperation Forum (DCF) and OECD-DAC Working Party on Aid Effectiveness
Disseminate information on climate change negotiations, document and disseminate good practices, organize workshops, and convene annual meetings of a high-level advisory group	More effective parliamentary action to ensure that climate change issues remain high on the domestic political agenda and that appropriate national policies are adopted and scrutinized	Number of sound laws and budget allocations passed in parliament as well as other parliamentary initiatives	Successful participation at COP15. Full realization of this activity is still pending

Assembly Affairs and Relations with Member Parliaments

Overall Objective

To facilitate the political work undertaken by the Union's Members in the course of IPU Assemblies, foster contacts, coordination and exchange of experience among parliaments and their members, and promote follow-up and implementation of, and reporting on, recommendations and decisions adopted at IPU Assemblies.

Objective 1: *Maintain strong relationships with all Member Parliaments through frequent and meaningful interaction and provide information to parliamentary staff who advise parliaments on the structure and functioning of the IPU*

Activity or Output	Outcome	Indicators of achievement	Results achieved
Report on activities carried out by IPU Members	Action taken by Member Parliaments on resolutions adopted by the Assembly	Number of responses	An increase of 5% in comparison to the previous year (63 responses)
Successful information seminar on the structure and functioning of the Inter-Parliamentary Union	Member Parliaments are well informed about the structure and functioning of the IPU	Number of participants; number of women	In 2009, the seminar was in English, 1 Speaker of Parliament and 22 parliamentary staffers participated, 12 of whom were women

Objective 2: *Support the governing bodies in the preparation and conduct of their sessions, including timely dissemination of easily accessible, readable and high-quality documentation and of post-session records and resolutions for policy-making*

Activity or Output	Outcome	Indicators of achievement/	Results achieved
120 th Assembly in Addis Ababa with debates in three Standing Committees, panel discussions and several other parallel events	Resolutions adopted that focus on policy and strategy and provide clear directions to Member Parliaments and the IPU Secretariat on their implementation	Number of parliaments represented and number of women delegates Quality of resolutions from the Assembly	123 IPU Member Parliaments attended; 597 MPs, including 165 women MPs (27.6%) Follow-up undertaken by IPU Members and feedback provided to the Secretariat
121 st Assembly in Geneva with a general debate and a meeting of the IPU Committee on UN Affairs, and panel discussions	Resolutions adopted that focus on parliamentary involvement in the work of the United Nations and provide clear directions to Member Parliaments and the IPU Secretariat on their implementation	Number of parliaments represented and number of women delegates Quality of resolutions from the Assembly	123 IPU Member Parliaments attended; 519 MPs, including 164 women MPs (31.6%) Follow-up undertaken by IPU Members and feedback provided to the Secretariat
Assistance to delegations and geopolitical groups in the organization of their meetings, bilateral contacts, etc.	Effective and useful communication between Members at Assemblies	Utilization of facilities provided at the Assemblies	At the 120 th Assembly held in Addis Ababa, over 50 reservations were made for bilateral meetings; and 15 geopolitical and other large group meetings were held At the 121 st Assembly held in Geneva, 55 bilateral meetings were organized, as well as 13 geopolitical and other large group meetings
Meetings of women parliamentarians at the Assemblies	Substantive input by women parliamentarians in the work of the IPU	Participation in the 14 th Meeting of Women Parliamentarians	78 IPU Member Parliaments participated in this Meeting

Promotion of Democracy/Technical Cooperation

Strengthening the institution of parliament

Overall Objective

To strengthen parliaments and help develop their means of action

Objective 1: *Strengthen the capacity of parliaments to perform their constitutional functions of law making, oversight and representation by providing technical assistance and organizing regional seminars*

Activity or Output	Outcome	Indicators of achievement	Results achieved
Project design for advisory services, capacity-building seminars and basic equipment to support parliaments	Advisory services to 3 parliaments	Number of agreements concluded to provide development assistance	<p>The following 5 new agreements were signed:</p> <p>Cambodia: MoU with UNDP to provide support to the Legislative Assistance Project (LEAP) to end in 2010</p> <p>Democratic Republic of the Congo: MoU with UNDP to provide support to the parliament project to end in 2012</p> <p>Sierra Leone: MoU signed with UNDP to support finalization of parliament's strategic plan</p> <p>Viet Nam: MoU with UNDP to provide support to the parliament project - April 2010</p> <p>MoU with World Bank Institute (WBI) to collaborate on learning and knowledge-sharing programmes</p>
Specific support to parliaments, on a case-by-case basis	Three new agreements with external funding	Number of parliaments helped	<p>Needs assessment/project formulation missions were carried out to:</p> <p>The National Assembly of the Central African Republic, Dec. 2009</p> <p>The Palestinian Legislative Council Secretariat, August 2009</p> <p>WBI-IPU distance learning course:</p> <p>The seven-module course was delivered by video conference to participants from the parliaments of Liberia, Sierra Leone and the South Sudan Legislative Assembly - May 2009</p>

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Technical assistance projects for the parliaments of Afghanistan, Algeria, Burundi, Cambodia, DR Congo, Lao PDR, Equatorial Guinea, Maldives, Pakistan, Republic of Congo, Sierra Leone, Thailand, Timor-Leste, Togo, and the United Arab Emirates</p>	<p>Parliaments work better.</p>	<p>Projects, including consultancy missions, capacity-building seminars for staff and members of parliament, staff attachments, study tours, etc.</p>	<p>Cambodia:</p> <ol style="list-style-type: none"> 1) Training in legislative drafting. - February 2009 2) Training in legislative research - February 2009 3) Women's leadership retreat. - September 2009 4) International Day of Democracy - September 2009 5) Ethics and integrity seminar and drafting of a code of ethics - November 2009 <p>Democratic Republic of the Congo:</p> <ol style="list-style-type: none"> 1) Administrative organizational audit of parliament. - June 2009 2) Training in legislative research - September 2009 3) Training for committee and plenary advisers - October 2009 4) Technical assessment of activities related to recording of proceedings - November 2009 5) Training for communications cells - December 2009 6) Mission to identify priorities for 2010 activities - December 2009 <p>Equatorial Guinea:</p> <ol style="list-style-type: none"> 1) Introduction & orientation seminar for newly elected MPs. - March 2009 2) Evaluation of stenotype training. - June 2009 3) Training on stenotype maintenance. - June 2009 <p>Maldives:</p> <ol style="list-style-type: none"> 1) Provision of technical, procedural and documentary assistance to compile a draft code of ethics - August 2009 <p>Pakistan:</p> <ol style="list-style-type: none"> 1) Review and formulation mission - February 2009 <p>Republic of the Congo:</p> <ol style="list-style-type: none"> 1) Technical assessment of activities related to recording of proceedings - November 2009 <p>Sierra Leone:</p> <ol style="list-style-type: none"> 1) Two expert missions on strategic planning - January and May 2009 <p>Viet Nam:</p> <ol style="list-style-type: none"> 1) Women's conference - December 2009

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Training to build capacity to assist parliaments in self-assessment	Expertise developed for a number of persons to serve as facilitators for the self-assessment toolkit	Number of parliamentary experts participating in a "Training the trainers" briefing session 5-6 such facilitators trained	Activity carried out in December 2008 and reflected in resource centre section of 2008 Secretary General report

Objective 2: *Promote dialogue and inclusive decision-making in parliaments*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Help parliaments address problematic political and institutional issues and create an inclusive framework for decision-making and dialogue with all stakeholders	Increased inclusiveness of the parliament which becomes more representative Better functioning of the institution, including in decision-making processes Increased and better interaction between all stakeholders within the institution	Number of parliaments requesting IPU assistance Number of parliaments reporting smoother decision-making as a result of IPU assistance	Burundi: One retreat was organized for the leadership of parliament to help foster consensus and inclusiveness in decision-making - September 2009 Zimbabwe: Exploratory technical assistance and reconciliation mission - May 2009

Objective 3: Reinforce the involvement of parliaments in the national reconciliation process

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Regional seminar in South-East Asia on transitional justice mechanisms and inclusive political processes</p> <p>A CIDA-funded reconciliation project focused on English-speaking African parliaments will be extended to French-speaking post-conflict countries in Africa</p> <p>A two-day national seminar on reconciliation in Togo to prepare an action plan for the National Assembly with concrete recommendations tailored to its needs</p>	<p>Increased awareness of transitional justice and the pitfalls that parliaments may encounter on the road to reconciliation. Increased involvement by parliaments in the design, implementation and evaluation of transitional justice mechanisms</p> <p>Increased awareness of the requirements for rebuilding viable societies and the role and responsibility of parliament in the reconciliation process</p>	<p>Increased parliamentary debate</p> <p>Legislative action to set up truth and reconciliation commissions or other such bodies</p> <p>Implementation of recommendations of such commissions, particularly in the areas of institutional reform and reparation for victims</p> <p>Participation in regional and national seminars; number of women participating</p>	<p>Regional Seminar on "The role of parliaments in promoting peaceful and sustainable societies in South-East Asia" - Cambodia, March 2009</p> <p>Reconciliation seminars took place in:</p> <p>Sierra Leone, April 2009</p> <ul style="list-style-type: none"> - Stock-taking of the existing reconciliation mechanisms - Reforms within the parliament (enhance the role and duties of the opposition) - Other reforms (creation of a parliamentary and civil society consultative forum; ensure a comprehensive youth policy) - Consider legislation to bar corrupt officials from holding public office <p>Regional Conference, Rwanda, July 2009</p> <ul style="list-style-type: none"> - Stock-taking of the implementation of the reconciliation process - Recommendations include: dissemination of the laws concerning the promotion of national reconciliation and human rights; field visits to sensitize and mobilize the public on laws on reconciliation, civic, political, economic and social rights - 95 participants, including 26 women, representing five parliaments took part in the regional conference in Rwanda <p>Uganda, October 2009</p> <ul style="list-style-type: none"> - Recommendations include: the holding of a national conference on reconciliation; political and institutional reforms: advocate special programmes for the vulnerable victims of conflicts, especially children and women; review and amend where necessary laws on reconciliation; and pass laws to regulate disarmament

Objective 4: Improve Governance in the Least Developed Countries

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>A meeting of all LDC parliaments to improve understanding of the role of parliament in the Brussels Programme of Action (BPoA) through sharing the experiences of ten pilot parliaments</p>	<p>Increase parliaments' contribution to the implementation of the BPoA, particularly in the areas of good governance and capacity-building</p>	<p>Formal mechanisms established within LDC parliaments to engage in the BPoA</p>	<p>Cambodia: National workshop resulting in draft action plan for parliamentary involvement in BPoA- February 2009</p> <p>Mobilization of all 49 LDC parliaments involvement in preparatory process for LDC IV- Oct. - Dec. 2009</p> <p>Activities reassessed in April 2009. Due to a lack of partner funding, the meeting of all LDC parliaments was cancelled</p>

Objective 5: *Improve oversight of the security sector*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Regional seminar in the Africa Great Lakes Region on parliamentary oversight of the security sector	Heightened awareness of parliament's role in oversight of the security sector	Participation in regional seminars; number of women participating	Seminar on "The contribution of parliaments to long-term peace in the extended Great Lakes Region" - Kenya, December 2009 50 parliamentarians, including 14 women from seven countries, took part in the seminar

Objective 6: *Mobilize support for the activities of the IPU and to obtain timely and predictable funding allowing for appropriate planning of the IPU's activities*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Staff participation in international meetings	Awareness of the IPU's role in promoting democracy and strengthening parliaments	IPU representation at three democracy-related meetings	Participation by the IPU President in the annual meetings of the National Conference of state legislatures in Philadelphia - July 2009 Participation in Wilton Park Conference on "Promoting political freedom and deepening democracy"- June 2009 Participation in a seminar on security sector reform in Central Africa - September 2009 Participation in the work of the OECD Development Assistance Committee (DAC) work stream on domestic accountability. Participation in meetings in Paris in March, June and December 2009. The IPU co-chairs the management group of this work stream Participation in the work of the OECD-DAC Working Party on Aid Effectiveness in plenary meetings and in its Cluster on ownership and accountability. Participation in meetings in Paris in March, June and December 2009

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Regular and systematic contacts based on credibility and transparency with donors	More voluntary funds for activities of the IPU provided with stability and predictability	Increase in voluntary funds	Continued funding from CIDA, Irish Aid and Sida. New funds from Finland and from Belgium through an arrangement with Sahel and West Africa Club (SWAC) of the OECD under negotiation
IPU's three-year plan prepared and presented to donors	Close and constructive cooperation with a group of donors supportive of the IPU	New funding arrangements with donors based on support for a broad range of activities	2010-2012 Plan issued according to schedule
Tailor-made proposals prepared and submitted to donors	Donors satisfied that money contributed to the IPU is worth the investment	Feedback from donors	Tailor-made proposals prepared for several donors, including foundations and UNDEF, SWAC, UNIFEM and Finland
Partnership arrangements and funding agreements negotiated			Donors pleased with report on 2008 activities and use of funds and expressed appreciation and satisfaction about the cooperation

Setting standards and guidelines for democratic parliaments creating a base of knowledge to support parliaments

Overall Objective

To provide knowledge resources for parliaments, students and organizations that work with parliaments, including authoritative information on the role, composition and working methods of national parliaments, and internationally recognized standards and guidelines for parliaments based on good practice.

Objective 1: Promote knowledge of parliament

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Publish reference information on the structure and working methods of parliaments:</p> <ul style="list-style-type: none"> • PARLINE database • World Directory of Parliaments • Panorama of Parliamentary Elections • Chronicle of Parliamentary Elections <p>Acquire information resources</p> <p>Provide reference services</p> <p>Add 3 new modules to PARLINE:</p> <ul style="list-style-type: none"> • The budget of parliament • Parliamentary procedure • Parliamentary committees 	<p>Parliaments, parliamentary strengthening organizations and students have access to comprehensive and authoritative information on parliaments</p>	<p>PARLINE: 95% coverage for core modules; 10% annual reduction in gaps in coverage for other modules</p> <p>10% annual increase in the use of PARLINE</p> <p>100 requests for information answered</p> <p>Chambers covered in each new module. Target: 60% in first year</p>	<p>Data available for all parliamentary chambers for the three core modules. Following the distribution of the revised questionnaire on parliamentary oversight, the number of parliaments for which data is available increased from 88 to 108. Statistics for use of PARLINE became available for the first time in 2009. A total of 140,788 searches were carried out on the PARLINE database. 95 requests for information were answered by the Resource Centre. No funding was received to add new modules to PARLINE.</p>
<p>Contribute to the development of the IPU website</p>	<p>Website users have access to up-to-date information on all relevant activities</p>	<p>Quarterly review of content</p>	<p>Updates were made to the pages on ICT, the guide on parliament and democracy and parliamentary careers. Papers delivered at conferences and summary records were added to relevant web pages</p>
<p>Create content for the International Day of Democracy</p> <ul style="list-style-type: none"> • Poster • Survey of public opinion on democracy 	<p>Better understanding of public opinion on democracy</p> <p>Parliaments and other stakeholders have access to resource materials for the International Day</p>	<p>Ranking on IPU's web section on the International Day on leading search engines. Target: Top 10</p> <p>Events listed on the IPU's web section. Target: 20 events</p>	<p>The IPU website is the first result on Google for the query "international day of democracy"</p> <p>IPU is aware of 38 parliamentary events organized on the occasion of the International Day in 2009 at the IPU's request. Information on these events was posted on the IPU website</p>

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Build a parliamentary knowledge base to support parliamentary strengthening Develop knowledge resources Develop a network of expertise Planning and agreement for a global mapping database (GMD) of legislative strengthening projects around the world	The IPU federates a network of information providers and parliamentary experts to support parliamentary strengthening Increased coordination between donors, practitioners and national parliaments ensuring less overlap and fewer gaps in technical assistance to parliaments	Partnerships established by signature of a Memorandum of Understanding Concept and funding proposal developed by mid-2009	This activity was discontinued following a management decision in January 2009 pending a thorough review of the IPU's information work
Document good practices in parliament Publish Issues briefs and case studies	Parliaments and other stakeholders have access to guidance on topical issues and examples of good practice that can be replicated elsewhere	Number of proposals for new issues briefs. Target: 10 proposals received in 2009	This activity remained unfunded and was not implemented in 2009
Digitize IPU archives	Researchers can consult historical archives up to 1914 online	Requests for information. Target: 20 in 2009	Scanning began of the Summary Records of IPU conferences from 1889 to 2008, approximately 84,000 pages in total

Objective 2: *Develop standards, guidelines and good practices to enhance parliamentary performance*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Promote criteria for democratic parliaments as set out in <i>Parliament and democracy in the twenty-first century: A guide to good practice</i> Facilitate self-assessments Convene a meeting of stakeholders on criteria for democratic parliaments	The IPU's criteria gain increasing recognition among parliaments and parliamentary strengthening organizations Parliaments use the IPU's self-assessment toolkit to enhance their performance	Number of parliamentary self-assessments. Target: 5 in 2009	The IPU toolkit was used in the parliaments of Rwanda, Sierra Leone, Pakistan, Cambodia and Australia. It also influenced the assessment carried out by the Parliament of South Africa
Organize a strong parliamentary participation in the seventh International Conference of New or Restored Democracies (ICNRD-7)	Parliaments contribute to the preparation and outcomes of ICNRD-7	Evaluation of follow-up activities Number participants. Target: 80 parliaments Parliaments are prominently reflected in outcome documents	This activity was deferred to 2010, as the venue for the conference had not yet been decided by the United Nations

Activity or Output	Outcome	Indicators of achievement	Results achieved
Organize a conference on the African Charter on Democracy, Elections and Governance	Greater awareness among African parliamentarians leading to reform of national laws to reflect the Charter	Number of participants. Target: 120, including 40 women	The conference took place in Botswana (14-16 September) on the occasion of the International Day of Democracy. There were 191 participants from 30 African parliaments. In the evaluation, more than 80 per cent of the 70 respondents gave positive feedback on the organization and relevance of the conference
Organize an IPU-ASGP event in October 2009	Parliamentarians, Secretaries General and parliamentary staff exchange views and good practices. Partnership between IPU and ASGP is reinforced	Number of participants. Target: 200, including 60 women	Approximately 140 parliamentarians, Secretaries General and other parliamentary staff attended the conference. They shared experiences of different approaches to the evaluation of parliament
Research the design, delivery and evaluation of capacity-building programmes	Improved methods for the design, delivery and evaluation of programme delivered by IPU and others	[3-year project. Results due in 2011]	The project began as planned. Quarterly progress meetings were held with the project team
Participate in activities of the Global Centre on ICT in Parliament and other partners	The IPU contributes to democracy-related events, and strengthens links with selected partners	Number of partner events. Target: 3 in 2009	3 joint activities carried out: - Publication of revised guidelines for parliamentary websites - Distribution of global survey on ICT in parliament 2009 - World e-Parliament Conference (Washington, D.C., 3-5 November 2009)
Promote inclusive parliaments: The representation of minorities and indigenous peoples in parliament: <ul style="list-style-type: none"> • Knowledge creation • Advocacy 	Increased knowledge of the state of representation of minorities and indigenous people Increased capacity at the IPU and in parliaments to advocate for more inclusive parliaments	Number of parliaments for which data is available. Target: 80 by end 2009	Responses received to date - Part A: 74 parliamentary chambers from 64 countries have responded - Part B: 44 parliamentary groups - Part C: 100 parliamentarians 34 interviews carried out with parliamentarians Panel event organized at IPU Assembly in April 2009

Protecting and promoting human rights

Overall Objective

To defend the human rights of parliamentarians; to raise awareness of the importance of parliaments as guardians of human rights; to assist parliaments in their human rights work and to publicize the human rights activities of the IPU.

Objective 1: *Ensure the effective functioning of the Committee on the Human Rights of Parliamentarians*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Four sessions of the Committee. Two will be held in conjunction with the Assembly, the other two will be held separately at the IPU Headquarters in Geneva	Ensure respect for the human rights of MPs, in particular their freedom of expression, which is a prerequisite for them to exercise their parliamentary mandate	Follow-up to Committee decisions; timely preparation of reports, including on on-site missions; timely preparation of draft decisions	The Committee held four sessions at which it examined an average of 60 cases, concerning an average of 300 parliamentarians, and adopted decisions on them. It closed 18 cases, declared 17 cases admissible and eight not admissible
Two trial observer missions and two on-site missions for the Committee to gather first-hand information on the situation of parliamentarians	First-hand information on trials and their compliance with international standards; better informed decisions by the Committee	Level of cooperation received from national authorities Instances of follow-up by parliaments in support of findings and recommendations Implementation of recommendations	On-site mission carried out to Colombia in August and to Niger in November/December 2009. As a follow up, a seminar for members of the Colombian Parliament was organized in November 2009. Two trial observer missions took place, one in a case concerning a member of the Palestinian Legislative Council and one on a former member of the Parliament of Colombia. In the first case, an appeal by the prosecution was dismissed and the MP in question released and in the second case the MP concerned was acquitted
An annual report that will sum up the public cases the Committee has been dealing with during the year and present the Committee's work	The report will encourage Member Parliaments to take more active follow-up measures and serve as a public relations tool	Number of cases settled; number of cases brought before the Committee; number of follow-up initiatives by Member Parliaments	Report still pending. The Secretary General has written to all Member Parliaments to encourage them to actively support the Committee's work
An update of the Manual on the Jurisprudence of the Committee on the Human Rights of Parliamentarians first published in 1993	An essential tool for the Committee and the parties to the cases which the Committee examines. Guidance for human rights bodies and academia	Number of copies requested	Views expressed by the Committee on various issues have been listed on a continuous basis for internal purposes with a view to the later publication of a new edition of the Manual
Prepare a flyer providing information on the Committee	Knowledge about the Committee's functioning and work	Number of cases brought before the Committee	25 new cases were referred to the Committee, of which 17 were declared admissible under the terms of its procedure

Objective 2: *Maintain and create tools for parliamentary work on human rights*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
The database of parliamentary human rights bodies, created in 2004, will be maintained and updated	The database enables parliamentarians to network, easily access relevant data, draw from the experience of others and it informs the general public	Number of new entries Number of hits Relevance and usefulness of data assessed through a qualitative on-line survey	A complete update of the PARLINE database on parliamentary human rights committees was done and put online. A 5% increase on average of hits has been registered
Prepare and publish a new edition of the Human Rights Handbook	Satisfy the demand of parliaments and other human rights actors for the handbook	Launch of new edition, number of copies distributed	Contract concluded with the author of the Handbook, to prepare an update of the Handbook

Objective 3: *(a) Defend the human rights of parliamentarians; assist parliaments in making human rights a reality for everyone; (b) raise awareness of the importance of parliaments as guardians of human rights and publicize the human rights activities of the IPU*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Continue the treaty body project for parliaments that wish to benefit from it (Benin, Burkina Faso, Madagascar, Senegal, possibly also CAR, Guinea, Niger and Chad) Extend the project to Ghana, Liberia, the Gambia, Nigeria, Namibia, Botswana, Swaziland and Zambia	The project will result in improved follow-up to the recommendations of treaty bodies and hence better promotion and protection of human rights in the countries in question	Number of ratifications and number of withdrawals of reservations to HR treaties Timely reporting to treaty bodies Number of recommendations implemented	The treaty body project concluded in March 2009 with a regional seminar in Gabon. The Libreville Declaration, which was adopted on this occasion, proposes the creation of an African parliamentary human rights observatory and the continuation of the project. Owing to a lack of funding, it was not possible to extend the project to other parliaments The project has encountered several obstacles, among them the postponement by the parliament of a bill on the creation of the National Human Rights Commission in Mali because of its non-conformity with the Paris Principles relating to the Status of National Institutions and the initiation of cooperation with the Association of Francophone NHRIs
Promote the ratification and implementation of the Convention on the Rights of Persons with Disabilities through regional seminars in the UK and Kuwait	Better awareness of and respect for the human rights of persons with disabilities	Number of ratifications of the Convention Parliamentary debates and initiatives to implement the Convention	In February 2009, the IPU co-organized with the British Group IPU a seminar on the Convention for parliaments of the Twelve-Plus Group. Since then Belgium, the Czech Republic, Denmark, Italy, Portugal, Serbia and the United Kingdom have ratified the Convention

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Annual meeting for members of parliamentary human rights bodies	The seminars are a unique opportunity for MPs from all over the world working on HR issues to learn about international human rights standards in various fields, exchanges experience and draw inspiration from good practices in other countries	Number of participants; number of women participating Requests for copies of the seminar brochure Follow-up of recommendations	The annual seminar was replaced with a one-day seminar on the ICCPR and the ICESCR immediately after the 121 st IPU Assembly and a panel discussion, held during the Assembly, on the Universal Periodic Review. The events enabled parliamentarians to obtain first-hand information on the functioning of the UN Human Rights Committee and the Committee on Economic, Social and Cultural Rights and on the UPR mechanism and the contribution parliaments can make

Objective 4: *Maintain the profile of the IPU and network with other human rights bodies*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Team travel to London to meet with relevant NGOs, in particular the research teams at AI Participate in the annual assembly of International Federation of Human Rights to reach out to human rights NGOs all over the world	Cooperation will raise the awareness of partners of the role parliamentarians play in the field of human rights and encourage them to involve them more in their own work	Higher profile Number of invitations to events Number of references to the IPU in the media	The Programme Manager met with research teams at AI headquarters in London to exchange views and information on cases before the Human Rights Committee Continuous contact is being maintained with OHCHR

Objective 5: *Promote international humanitarian law*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
IPU-ICRC Handbook for Parliamentarians on Missing Persons	A practical tool outlining mechanisms and initiatives needed to fill the existing gaps related to the question of missing persons	Number of copies requested Number of national versions produced	The IPU-ICRC Handbook on Missing Persons was launched in English and French in October at the 121 st IPU Assembly. Copies were sent to all Member Parliaments and subsequently, more than 200 French copies were requested and 50 in English New language versions of the IPU-UNHCR Handbook were produced, including in Turkish and Japanese

Ensuring respect for children's rights

Overall Objective

To mobilize parliaments for the protection and well-being of children. The IPU will continue its work to promote children's rights at the global level, focusing on two priority areas: violence against children and child survival.

Objective 1: Support parliaments in their efforts to address violence against children

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>One regional and two national seminars on violence against children (VAC)</p> <p>Tools and studies adapted to regional needs on VAC issues</p> <p>Database of existing legislation on female genital mutilation (FGM)</p>	<p>Parliamentarians have access to regional data, research and examples of best practices to reduce VAC</p> <p>Strengthened and more targeted parliamentary action on VAC</p> <p>Greater awareness, information exchange, coordination and action on child protection issues</p>	<p>Parliamentary initiatives on VAC</p> <p>Number of users of the database</p>	<p>A regional seminar for Latin American parliaments was organized by the Parliament of Costa Rica, the IPU and UNICEF. In all, 14 Latin American countries came together (50 participants, 47% women) to discuss strategies to prevent and eliminate all forms of violence against children. The meeting ended with the adoption of recommendations for concrete parliamentary action on specific aspects of violence prevention and elimination. An assessment of measures taken to ensure follow-up will be carried out in 2010</p> <p>The IPU database on anti-FGM legislation was updated throughout the year</p> <p>Tools and studies were not developed due to a lack of funding</p>

Objective 2: Enhance parliamentary action to achieve MDGs 4 and 5 on maternal health and child survival

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Activities in up to five national parliaments per year (seminars, briefings, provision of expertise, parliamentary exchange visits, etc.)</p>	<p>Parliamentary action to achieve MDGs 4 and 5</p> <p>Higher budget allocations for maternal health and child survival and for monitoring progress towards MDGs 4 and 5</p>	<p>Parliamentary initiatives taken</p> <p>Budget allocations made</p>	<p>A conference on <i>Ensuring Access to Health for All Women and Newborns - The Role of Parliaments</i> was organized by the Parliament of Uganda, the IPU and WHO. A total of 15 parliaments participated (53% women) to discuss the various initiatives parliaments can take to build national health systems and ensure better access to health care for women and newborns, especially among rural and disadvantaged populations. The conference included field visits for MPs to gain first-hand experience of good practices carried out in Uganda in the area of maternal health</p>

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
<p>Identification, reporting and dissemination of best practices in case studies</p> <p>Events at IPU Assemblies to raise awareness-and monitor progress</p> <p>Tools for MPs to support their action at national and global levels</p>	<p>Enhanced parliamentary action and awareness</p> <p>Monitoring of progress and challenges faced</p>	<p>Number of participants in events.</p> <p>Number of case studies produced</p>	<p>Two case studies were carried out in Africa on parliament's role in overseeing development aid, including a focus on the health sector and in particular initiatives relating to MDGs 4 and 5. The case studies will be presented at the 122nd IPU Assembly</p> <p>A short panel discussion was organized at the 120th IPU Assembly in Addis Ababa on follow-up of the Countdown conference. The event was aimed at raising awareness and highlighting some initiatives taken by parliaments on MDGs 4 and 5</p> <p>Tools for MPs were not developed due to a lack of funding</p>

Objective 3: *Mobilize parliaments to protect children's rights at the global level*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
<p>The creation of an Advisory Group on children</p> <p>Twice-yearly meetings to guide overall child rights policies and programmes</p> <p>Field visits by the Group on specific children's issues</p>	<p>Increased priority given to child-related issues by parliaments worldwide and progress in building stronger protective frameworks for children</p> <p>Greater momentum, ownership, focus and effectiveness in child-protection activities of the IPU and its Members</p>	<p>Number of reports produced and quality of recommendations</p> <p>National parliamentary follow-up debates and actions</p> <p>Debate on child-protection issues at IPU Assemblies and meetings</p>	<p>Activities not carried out due to a lack of funding</p>
<p>Handbook on the CRC and on legislative, administrative, and other measures needed for its implementation</p> <p>Additional tools presenting and analysing study findings and recommendation for specific regions</p>	<p>Laws, policies and action plans for the promotion and protection of the rights of children</p> <p>Enhanced parliamentary involvement in monitoring, supporting and reporting on the implementation of the CRC</p>	<p>Number of national versions produced and launched</p> <p>Parliamentary debate and action on child protection</p> <p>Parliamentary involvement in the CRC reporting process</p>	<p>The IPU-UNICEF Handbook for Parliamentarians on Violence against children was produced in French and Spanish</p> <p>Other planned activities were not carried out due to a lack of funding</p>

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
A web portal for parliamentarians on child-related issues to support parliaments in their work	Parliamentarians, parliamentary staff, politicians and policy-makers have easy access to comparative information, data and tools Increased knowledge among parliamentarians and other stakeholders of child-related issues	Statistics on traffic on the web portal Tracking organizations directly referencing, or linking to, the web portal Relevance and usefulness of the data assessed through a qualitative on-line survey	Activities not carried out due to a lack of funding
Field visits for MPs in the wings of IPU Assemblies	IPU delegates are made aware of child-related issues	Number of participants attending	Three field visits for members of parliament attending the 120 th IPU Assembly were organized by the IPU and UNICEF. 50 members took part (67% women). The visits were to education, health and nutrition, and social cash transfer projects for vulnerable children and adolescents, in particular adolescent girls. The field visits were chosen in relation to the theme of the panel discussion on Adolescent girls held during the Assembly

Gender equality in politics

Overall Objective

To achieve a gender partnership in political life by facilitating women's access to, and influence in, parliament and political life.

Objective 1: Produce comparative information about women in politics

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Online databases on:</p> <ul style="list-style-type: none"> • Women in Politics with comparative and historical perspectives • bibliographical references on women in politics • Parliamentary committees on gender issues 	<p>Increased knowledge about women in politics on the part of parliamentarians and other stakeholders who use the database</p>	<p>Website traffic data disaggregated by region, domains, pages visited, length of visit, etc.</p> <p>Number of links to the database and number of references to IPU data in the mass media, parliamentary newsletters, research papers, etc.</p> <p>Results of on-line user survey</p>	<p>The database of bibliographical references on women in politics was updated on a weekly basis and now contains 3,500 bibliographical references. The database on parliamentary committees on gender issues was updated throughout the year and now includes information on 100 parliamentary committees</p> <p>The data for the historical database on women in politics was checked and completed. The database is due to be launched in 2010</p>
<p>iKNOW Politics website is maintained and updated and an Arabic version is produced</p>	<p>Politicians, party members, international organizations and civil society use new resources and information to advance efforts to increase women's political participation</p> <p>Increased awareness of the status and importance of women's participation in politics</p> <p>Increased access to information on women in politics in the Arab States, and networking among women aspiring to politics in the region</p>	<p>Website traffic data disaggregated by region, domains, pages visited, length of visit, and usage of Arabic-version pages</p> <p>Number of organizations directly referencing, or linking to, the database</p> <p>Number of discussion circles and the rate of participation of members over a period of time</p>	<p>iKNOW Politics grew in membership and in the information made available in 2009. 1,550 resources are downloadable from the website and 2,300 news stories have been posted. There were 6,100 registered users at the end of 2009. On average, there are 20,000 unique visitors to the website per month</p> <p>The Arabic version of the iKNOW Politics website was launched in November 2009 and there were 120 Arabic language resources available for downloading</p>

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Handbook on special measures to facilitate women's participation in politics, in hardcopy and web-based formats</p>	<p>Comparative, accurate and comprehensive information on mechanisms to promote women in politics complete with guidelines</p>	<p>Number of handbooks distributed disaggregated by region, country, organization type, etc.</p> <p>More parliaments debating special measures to promote women's political participation</p>	<p>IPU entered into a partnership with IDEA and Stockholm University to further develop the existing on-line Database on quotas on women in politics (www.quotaproject.org). In 2009, data was checked and completed and a French version of the website will be presented in 2010</p>
<p>An annual analytical report on progress and setbacks of women in parliament is published for International Women's Day</p> <p>Statistics are provided for UNDP's Human Development Report and the Millennium Development Goals monitoring database</p>	<p>Increased visibility of the status of women in parliament</p> <p>MPs, politicians, policy-makers, the media, international and regional organizations and research institutions are provided with user-friendly information about the status of women in politics</p>	<p>Website traffic statistics.</p> <p>Number of references to the IPU data in the media, parliamentary newsletters, research papers, etc.</p>	<p>The annual analytical report on progress and setbacks of women in parliament was published for 8 March 2009. Results of the analysis were presented at a press conference at the UN. References were identified in more than 50 press clippings</p> <p>The statistics on Women in Parliament page is one of the most visited pages of the IPU website</p> <p>The IPU has continued to contribute data to the Millennium Development Goals process and is credited as <i>the</i> source of information on women in parliaments. In addition, the IPU has been the main source of data on women in politics for the United Nations Human Development Report</p> <p>The Gender Partnership Programme has received more than 100 direct requests for publications (for one or more documents on women in politics)</p>

Objective 2: Support women in accessing and transforming parliament

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Training seminars are organized, campaign tools provided and experiences shared</p>	<p>Women are well informed about electioneering, political responsibilities and roles, and working with political parties and equipped with skills to support their candidatures</p>	<p>Participants' rating of the training and materials through qualitative survey and interviews Number of women elected</p>	<p><i>Assistance to Women MPs in Jordan:</i> Two seminars for members of parliament were organized: one on gender-sensitive budgeting, the other on discriminatory legislation. Subsequently, a group of members of parliament was set up to identify discriminatory provisions in legislation in Jordan. The Group contributed to the review of the Penal Code in Jordan</p> <p>One training activity for women MPs was held on building communication skills. Two meetings of women MPs were held to strengthen cooperation and common strategies</p> <p><i>Assistance to Women MPs in Burundi:</i> Two meetings between women MPs and NGOs, as well a meeting between women MPs and local councillors were organized. A study on discriminatory legislation in Burundi was produced and discussed by women MPs. A Plan of Action for Parliament on gender equality was also put together and discussed in parliament</p> <p><i>Assistance to women MPs in Rwanda:</i> Training seminar on CEDAW was organized for all members of parliament. Tools on legislation to promote gender equality were produced in Kinyarwanda to facilitate dissemination of women's rights in the country</p> <p><i>Support to women MPs in Algeria:</i> The IPU contributed to a seminar on mechanisms to promote women's political participation organized in Algeria by the Parliament, with the support of UNDP</p>
<p>Regional seminars for women parliamentarians in post-conflict States, in the GCC States and in the Pacific Island States</p>	<p>Women parliamentarians are able to articulate a gender agenda and make parliamentary changes to foster gender equality</p>	<p>Participants' rating of the training and materials through qualitative survey and interviews Level of activity and participation of women in parliament</p>	<p>The Fourth Conference of Women MPs of the Gulf Cooperation Council States was held in December 2009. Women members of parliament and women in politics from all the countries of the region attended to discuss the role of parliaments in enforcing national plans on gender equality. The meeting was hosted by the Parliament of Bahrain</p> <p>The IPU continued to inform policymakers and international organizations about special measure options available to address women's under-representation in the Pacific. The IPU facilitated the sharing of knowledge among stakeholders in the region through a subregional seminar in the Cook Islands. A dialogue session was held with members of parliament from Palau at the 121st IPU Assembly</p>

Objective 3: Enhance gender mainstreaming in parliaments

Activity or Output	Outcome	Indicators of achievement	Results achieved
A handbook on gender mainstreaming in parliaments	Parliamentary action on gender mainstreaming Gender-sensitive parliamentary rules and procedures introduced, and parliamentary committees on gender issues established	Feedback on usefulness of the handbook Requests for assistance and support from parliaments	A survey on gender-sensitive parliaments was launched. The questionnaire was sent to members of parliament, parliamentary political party groups and parliamentary authorities. The results of the survey will serve to draw up guidelines for gender mainstreaming in parliaments and inform how to develop gender-sensitive parliamentary procedures and functioning
An annual international conference is convened to support parliamentary committees dealing with gender equality	Parliamentary committees are established or supported to address gender issues	Participants' rating of the seminars and materials through qualitative survey and interviews Debates on gender issues in parliamentary committees	Some 80 members of parliaments from 35 countries took part in the fourth annual conference for parliamentary committees on gender equality. The conference entitled <i>Is Parliament Open to Women?</i> discussed women's political participation 15 years after the Beijing Platform for Action. Participants (73% women) discussed strategies and mechanisms to empower women politically. Results of the meeting will feed into preparations for the Beijing + 15 reviews, which will be held in March 2010

Objective 4: Support parliaments in their efforts to address key gender concerns

Activity or Output	Outcome	Indicators of achievement	Results achieved
A stock-taking overview Conference on gender budgeting to identify progress and gaps Targeted national tools for MPs developed	Parliamentarians and parliamentary staff understand gender budgeting practices with practical examples A decision on whether or how to continue training on gender budgeting Parliament's capacity to incorporate a gender dimension into the budget process is enhanced	Results of survey of participants	No activities were carried out due to a lack of funding

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
<p>Regional and national seminars and training on Violence Against Women (VAW)</p> <p>Assistance in drafting legislation on violence against women</p>	<p>Parliamentarians and parliamentary staff understand VAW and receive practical examples of action that they can take to reduce such violence</p>	<p>Feedback on satisfaction with seminars and materials</p> <p>Parliamentary initiatives to reduce VAW</p>	<p>A regional seminar for parliaments of the 12+ Group was organized by the IPU and the Parliamentary Assembly of the Council of Europe and hosted by the French Parliament. The seminar was attended by 80 MPs (50% women) and experts from 27 countries. The debates focused on migrant women's heightened vulnerability to gender-based violence within their family, their community and in the host community. To conclude the meeting, participants identified seven main areas for parliamentary action and follow-up at the national level</p> <p>The IPU launched a campaign to encourage parliaments to mark 25 November, International Day for the Elimination of Violence against Women. More than 30 parliaments organized an event to enhance their action in this field</p> <p>Campaign tools for members of parliament on violence against women were produced, including a booklet presenting good parliamentary practices from around the world. A specific section of the IPU website was created, focusing on parliaments and their action to end violence against women. Furthermore a report of the Conference "A Parliamentary Response to VAW" (December 2008) was published and distributed to all parliaments. The publication contains examples of parliamentary initiatives that can be taken to combat VAW with a specific focus on legislative frameworks and effective enforcement</p> <p>A special event on the role of political will in putting an end to FGM was organized by the IPU, the Inter-African Committee, the International Organization for Migration and the Canton of Geneva to mobilize the international community. A brochure entitled "How to put an end to Female Genital Mutilation" was also produced and widely distributed to parliaments</p>

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Annual technical seminar on CEDAW and its optional protocols</p> <p>A revised and updated Handbook for parliamentarians on CEDAW</p> <p>Reports to the UN CEDAW Committee on parliamentary involvement in the CEDAW process</p>	<p>Parliamentarians and parliamentary staff understand CEDAW and get practical tools for the implementation of CEDAW</p> <p>Parliaments are more involved in reporting on the implementation of the CEDAW</p> <p>UN Committee on the Elimination of Discrimination against Women follows more closely parliament's involvement in the process</p>	<p>Feedback on usefulness of the Handbook by parliamentarians, parliamentary staff, and other stakeholders</p> <p>Number of parliamentary debates on CEDAW in parliaments of reporting States</p> <p>Level of involvement of parliament in the reporting process</p>	<p>Members of parliament from 39 countries (83% women) took part in the seventh edition of the annual parliamentary seminar on women's rights, which in 2009 focused on Celebrating CEDAW and its Optional Protocol: 30 years improving women's rights. The seminar was organized by the IPU and the Office of the UN High Commissioner for Human Rights</p> <p>A report was submitted by the IPU to each of the UN CEDAW Committee's session. Responses underscore the weak level of parliamentary involvement in the reporting process to the Committee</p> <p>The Handbook for parliamentarians on CEDAW was not revised nor updated due to a lack of funding</p>
<p>Organization of a parliamentary day on the occasion of the UN Commission on the Status of Women</p>	<p>Members of parliament are made aware of, and contribute to, the work of the United Nations on gender issues</p>	<p>Number of participants attending and level of satisfaction</p>	<p>A total of 140 MPs (80% women) gathered on 4 March for a parliamentary meeting in the wings of this year's United Nations Commission on the Status of Women. The meeting reviewed the <i>Role of parliaments in promoting equal sharing of responsibilities between men and women</i>. Participants paid particular attention to the links between equal sharing of care responsibilities and women's political participation, as managing both public and private responsibilities is one of the first obstacles women encounter. On 6 March, a side event on <i>Gender Equality and Political Accountability</i> was organized by the IPU and UNIFEM. It provided an opportunity to present the findings of the IPU survey on Equality in Politics</p>

Objective 5: Enhance the work and input of women at IPU Assemblies and promote dialogue between men and women

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Organize the sessions of the Meeting of Women Parliamentarians, the Coordinating Committee of Women Parliamentarians and the Gender Partnership Group</p>	<p>Mainstreaming of a gender component in the work of IPU Assemblies</p> <p>Exchange of experience and networking of women MPs</p>	<p>Number of participants</p> <p>Number of amendments to draft resolutions adopted</p>	<p>A total of 107 women and five men from 78 countries took part in the annual Meeting of Women Parliamentarians (Addis Ababa, May). They proposed amendments to the draft resolution on <i>Climate change, sustainable development models, and renewable energies</i>. More than half of the suggested amendments were adopted. A panel discussion was also held to discuss the impact of the financial crisis on women</p> <p>The Coordinating Committee of Women Parliamentarians met twice during 2009: at the 120th and 121st IPU Assemblies. The Gender Partnership Group held two sessions: also at both Assemblies. The GPG also held hearings with the delegations of Qatar and Palau</p>

External Relations

Overall Objective

To build strategic partnerships with international organizations, in particular the United Nations, the World Trade Organization and the Bretton-Woods institutions, leading foundations, think-tanks and non-governmental organizations to further relations with the US Congress and with regional and other parliamentary organizations, and to raise public awareness of the work of the IPU.

Objective 1: Consolidate the working relationship with the United Nations and expand cooperation opportunities

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Carry forward the mandate of the resolution on cooperation between the IPU and the UN, which will be adopted by the General Assembly this year, and further implement the provisions of the 2006 resolution on cooperation	Enhanced awareness and support by parliaments and UN Member States	Meetings with senior officials from UN and Member States to identify modalities for implementation Participation of MPs in national delegations to UN events	Meetings and consultations of IPU representatives with UN officials and ambassadors held throughout the year MPs joined national delegations to several major UN events, including the Copenhagen Climate Change Conference (COP15), General Assembly General Debate, and World Summit on Food Security MPs participated on behalf of the IPU in the following UN events: UN Conference on South-South Cooperation, first Symposium of the UN Development Cooperation Forum (DCF) and 53 rd Session of the Commission on the Status of Women
Facilitate participation of high-ranking UN officials at IPU Assemblies and at meetings of the IPU Committee on UN Affairs	Better expose IPU Members to the work of the United Nations and enhance the parliamentary contribution to implementing international commitments	At least two high-ranking UN officials at each Assembly Positive feedback from IPU Members	High-ranking UN officials attended both IPU Assemblies, representing FAO, UNICEF, UNFCCC, UN-DESA, UNODC; Economic Commission for Africa, UNSC's Special Representatives (on the right to food, as well as on displaced persons) High-level UN officials addressed IPU Parliamentary Conference on the Financial Crisis: UNCTAD, ILO, World Food Programme, UN-DESA, and Office of the President of the General Assembly UN Secretary-General and other UN officials addressed the 2009 Parliamentary Hearing at the UN

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Regular consultation and coordination between the IPU and the United Nations	High-level coordination with UN officials on joint UN-IPU plan of action resulting in new initiatives	One or more concrete new initiatives	<p>IPU President met with GA President to discuss joint activities in the context of the 64th session of the General Assembly</p> <p>IPU SG participated in a meeting of the Advisory Group to the Under-Secretary General for Economic and Social Affairs on development cooperation</p> <p>The IPU participated in the meeting of the Advisory Board of the International Conference of New or Restored Democracies (ICNRD), helping set the agenda and working modalities for ICNRD-7 in 2010</p>
Further operational exchanges with UNDP, UNDEF, and other UN system agencies or bodies based in New York	Develop closer relationship with relevant counterparts	At least two new joint projects under way; implementation of MOU with UNDP	<p>New MoU with UNDP (more comprehensive and far-reaching) drafted and agreed</p> <p>Consultations on a new MoU with UNIFEM (to be adopted in early 2010). The IPU joined new UNDP-led facility in the Asia Pacific (CDDE) on development effectiveness and started implementing joint work plan</p>

Objective 2: *Enhance the voice and overall political impact of the IPU vis-à-vis the United Nations*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Regular IPU interventions at UN meetings and processes, including the annual session of the GA, the Peacebuilding Commission, ECOSOC and its commissions, High-level Dialogue on Financing for Development, and Review meeting on AIDS	Highlight the role of parliaments in supporting the work of the UN and implementing international commitments	Ten statements given; at least three UN reports or resolutions reflecting work of the IPU or the role of parliaments / parliamentarians	<p>About 20 IPU statements delivered in New York, Geneva and other UN forums (far exceeding target)</p> <p>References to IPU and/or parliaments included in the following UN documents: Resolution on the 2011 conference for the LDCs, Resolution on modalities for the 2010 MDG Summit, Resolution on methods of work of the CSW, Outcome Document of the UN conference on the financial crisis, Resolution on support for new or restored democracies, summary Report of the Vienna symposium of the DCF, and Report of the SG for the UN conference on South-South cooperation</p> <p>The IPU hosted a meeting of the UN Commission of Experts on the world financial crisis in Geneva (March)</p> <p>Note: the UN High-level Dialogue on FFD was postponed to 2010; International AIDS Conference to be held in July 2010</p>

<p>Contribute IPU experience to critical chapters of the UN reform agenda, with particular focus on the revitalization of the General Assembly</p>	<p>Influence the UN reform process so that it becomes more inclusive of parliaments</p>	<p>At least one IPU recommendation or idea taken on board by the United Nations</p>	<p>An IPU survey on the modalities of interaction between parliaments and the UN was conducted, the results of which will be submitted to the General Assembly</p> <p>A strategic discussion paper on the IPU, the UN and the Bretton Woods institutions was drafted as a first internal reflection on deepening relations with the World Bank and the IMF (recommendations to be further discussed in 2010)</p> <p>The UN Peacebuilding Commission more systematically engages with national parliaments in their activities on the ground (specifically the case in Burundi, Sierra Leone, and Central African Republic)</p> <p>Outcome of Parliamentary Conference on the Global Crisis acknowledged in the UN Summit document</p> <p>IPU invited to provide a parliamentary contribution and participation in the MDG Summit in 2010</p>
<p>Three events at the United Nations that provide parliamentary input to the UN's programme of work</p>	<p>Direct interaction between parliamentarians, UN officials and permanent representatives</p>	<p>A concise, action-oriented report from each meeting, circulated to national parliaments and UN Member States</p>	<p>Two working luncheons organized at UN Headquarters with UN officials, ambassadors and Speakers of Parliaments on the occasion of the second preparatory meeting for the 2010 Speakers' Conference</p> <p>Briefing for MPs attending the general debate of the GA (September)</p> <p>Focus on securing prominent role by MPs in high-level debates at the UN, such as those on renewable energies, HIV/AIDS, and strengthening of the UN System</p>
<p>Joint UN-IPU Parliamentary Hearing.</p>	<p>Enable parliaments to give direct input into the decision-making of the UN with respect to issues high on the international agenda</p>	<p>Final report issued as official UN document through the UN Journal; high attendance; positive feedback from participants</p>	<p>Hearing brought together MPs (160), UN officials and permanent representatives: the summary of discussion, on the global economic crisis, will feed into UN agenda in 2010 (particularly High-level Dialogue on financing for development)</p>
<p>Two meetings (GVA and NY) of the Advisory Group of the IPU Committee on UN Affairs and corresponding support and policy guidance</p>	<p>Enhance parliamentary scrutiny of UN reform; mainstream parliamentary findings and recommendations into the UN process</p>	<p>One annual report submitted to the UN; Positive feedback and enhanced participation by parliaments in work of the Committee on UN Affairs</p>	<p>Positive and substantive session of the IPU Committee on UN Affairs during the autumn IPU Assembly; Committee Report circulated at the United Nations</p> <p>Efforts under way to reconstitute the Advisory Group (several members, including Chairperson, are no longer MPs)</p>
<p>Mission of the Advisory Group of the IPU Committee on UN Affairs to assess the streamlining efforts of UN field operations known as ONE UN</p>	<p>Increased knowledge of UN field operations, and how they are being re-organized to improve overall efficiency and adherence to national development plans</p>	<p>Quality of the final report of the field mission. At least one recommendation adopted by the Committee on UN Affairs</p>	<p>Field mission conducted to Viet Nam to oversee the implementation of the ONE UN pilot phase; the report of the mission was shared with IPU Members and with the United Nations</p>

Objective 3: *Strengthen the capacity of members of parliamentary committees to address international trade issues and oversee WTO negotiations through the Parliamentary Conference on the WTO*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
One session of the Parliamentary Conference is to be held either in conjunction with the Ministerial Conference or as a stand-alone event	In-depth dialogue between parliamentarians and WTO negotiators to enhance transparency of the WTO and add political momentum to the Doha Round talks	Number of parliaments attending the session and number of women participating, substantive final document, impact on the WTO Ministerial Conference	An enlarged session of the Steering Committee of the Parliamentary Conference on the WTO was co-organized by the IPU and the European Parliament on the occasion of the Seventh WTO Ministerial Conference
Two meetings of the Conference Steering Committee, at least one of which to be hosted by the IPU	Elaboration of effective strategy vis-à-vis the WTO and its implementation through plenary sessions of the Conference and through related activities	Good attendance, substantive debate, meaningful decisions	The IPU hosted two sessions of the Steering Committee
Parliamentary event to be organized by the IPU within the framework of the annual WTO Public Forum	Active parliamentary contribution to the deliberations of this most visible public event of the WTO	High attendance by MPs, including from outside Europe; number of women participating	A parliamentary panel was organized by the IPU in the framework of the WTO Public Forum
Database of parliamentary bodies specializing in international trade	Up-to-date information covering as many parliaments as possible	Regular updating of on-line data, especially contact details	Information was regularly updated on the basis of responses received from national parliaments

Objective 4: *Open new and steady channels of communication with members of the United States Congress*

Activity or Output	Outcome	Indicators of achievement	Results achieved
<p>Consolidate relations with the Congress building on the existing network of contacts and on new relationships to be formed following elections in November 2008</p>	<p>Preparation, and possible passage, of a Congressional bill on the re-affiliation of the Congress into the IPU</p>	<p>Regular dialogue and correspondence with the House Speaker and Chairman of the Foreign Affairs Committee</p> <p>A substantive contribution to an IPU publication</p>	<p>Support for US re-affiliation to the IPU, expressed by the Chairman of the House Foreign Affairs Committee and the Speaker of the US House of Representatives</p> <p>Congress has initiated a formal process for rejoining the IPU; authorizing legislation is expected to be adopted in 2010</p> <p>New contacts established with members of the US Senate, with opportunities for future cooperation</p> <p>Discussions relevant to relations with the United States held at various levels of the Administration, including State Department and White House</p> <p>Systematic distribution of IPU publications and information products to members of Congress</p> <p>Contribution by Congressman Chris Smith to the IPU Handbook on Human Trafficking</p>
<p>Seeking and facilitating involvement of members of Congress in IPU Assemblies, committees and specialized meetings</p>	<p>Participation of US delegation at 120th Assembly (Addis Ababa); participation of individual representatives at IPU meetings (e.g., annual Hearing at the UN)</p>	<p>Positive feedback received from members of Congress about their participation in IPU meetings and processes</p>	<p>US delegation led by Congressman Russ Carnahan participated at the 120th Assembly in Addis Ababa. The US mission report was positive and recommended re-affiliation with IPU</p> <p>Continued engagement with US members of Congress on various IPU initiatives and events: Sub-Committee Chairman Gregory Meeks participated as a panellist at the Parliamentary Hearing at the UN, members of the US Congressional delegation to COP-15 (arriving in Copenhagen after the IPU event) met with IPU officials, etc.</p>
<p>Two IPU events organized at the US Congress on an international issue of particular interest</p>	<p>Raising of awareness among participants' of the work of the IPU and of the global issues under consideration</p>	<p>Positive feedback received by participants. At least one article in the local Washington media</p>	<p>A high-level Conference on e-Parliament, convened by the IPU, the UN and the Global Centre on ICT for Parliaments, was held on Capitol Hill. The event was a great success: very good participation, high-quality discussions, substantive background papers and a personal involvement by the Speaker of the House and other Congressional leaders. Multiple reflections in the national and international media</p>

Objective 5: Establish active linkages with foundations and think-tanks to further support IPU work

Activity or Output	Outcome	Indicators of achievement	Results achieved
Identify new cooperation opportunities – seek to rekindle relations with Ford Foundation, develop ties with the International Center for Transitional Justice, and reach out to new potential partners such as Google.org and others	Specific project proposals in cooperation with outside partners in various areas Greater involvement of prominent think tanks in IPU activities, including in the field	One new proposal Two meetings Regular participation in panels organized during IPU Assemblies	Cooperation with Washington-based think tanks continued and extended to new ones (Atlantic Council, CSIS, HD Institute). New contacts with think tanks were established in New York as well Prominent think tanks were present at the Parliamentary Hearing (Worldwatch Institute, Friedrich Ebert Foundation, New Rules for Global Finance, International Council for Social Welfare and others) A meeting was held with the International Budget Partnership (Washington-based) to discuss possible cooperation in the area of aid effectiveness. A representative of the IBP participated in a panel discussion at the 121 st Assembly in Geneva

Objective 6: Enhance the visibility of the IPU in parliaments and parliamentary organizations, among national and international officials, media and the public at large.

Activity or Output	Outcome	Indicators of achievement	Results achieved
Publish four issues of the World of Parliaments. Identify measures to improve its format and distribution	Dissemination of IPU viewpoints, analysis and general information about developments in the parliamentary community	Positive feedback from at least 10 sources Implementation of measures resulting from internal review	Positive feedback was received concerning the more focused content of <i>The World of Parliaments</i> . MPs and new readers appreciated interviews with high-profile personalities such as Nobel Prize laureate Prof. Joseph Stiglitz and UN High Commissioner for Human Rights Navan Pillay, among others. Articles and quotes from Speakers and Deputy Speakers of Parliament, as well as from other prominent political figures, helped give greater visibility to the IPU Quarterly Review Internal review of IPU publications still under way
Publish five issues of the IPU electronic newsletter (e-Bulletin). Improve on-line subscription mechanism	Dissemination of information relating to recent IPU activities	Increasing number of online subscribers; positive feedback from at least 10 sources	The number of subscribers to the e-Bulletin has increased considerably (30% increase over the past year) Positive feedback received from several dozen sources, either directly (in written communications) or indirectly (as part of various discussions)
Produce a special publication to mark the 120-year anniversary of the IPU	Enhanced awareness of the IPU, its history, achievements and objectives	Amount of press coverage; requests for the publication	Work in progress on a special IPU commemorative publication, to be issued on the occasion of the Third World Conference of Speakers of Parliament (July 2010)

Activity or Output	Outcome	Indicators of achievement	Results achieved
Continue to implement the recommendations contained in the Saatchi & Saatchi Report of 2005. Information kits on the IPU and its work	Greater visibility and name recognition of the IPU among the parliamentary community and the public at large	Recommendations implemented	IPU press releases were sent electronically to a broader list of journalists, to IPU groups in parliaments as well as targeted groups (including individual MPs) in New York, Geneva and around the world
Posters and brochure about democracy International survey of attitudes on one or two aspects of democracy Broadcast and/or webcast of panel discussion at IPU Headquarters	Mark the International Day of Democracy on 15 Sept Greater awareness among young people and the general public of the values and principles celebrated on the International Day of Democracy	Number of media stories in newspapers or on TV	Press conference held by IPU Observer at UN Headquarters in New York together with UN officials to promote results of IPU global survey on political tolerance. Over 20 stories or IPU mentions as a result
Multifunctional stand for IPU publications, information on IPU activities, and to register subscribers for the e-Bulletin An exhibition to highlight a specific area of work of the IPU	Better understanding of the mandate and activities of the IPU by delegates to the IPU Assemblies	Number of visitors to the stand or the exhibition (daily average) Number of brochures picked up by visitors	At the 121 st IPU Assembly in Geneva, some 100 delegates visited daily the stand on Violence against women and watched the video with quotes from Speakers and Deputy Speakers of Parliaments More than 100 visitors also visited every day the IPU publications stand and picked up copies of several IPU publications, handbooks and guides
Organize a major media event in connection with International Women's Day	Public knowledge of women in politics	Number of media stories around the world	Press conference held by the IPU with UN officials to promote annual statistics of women in politics. During the year, more than 50 media stories published on Women in Politics More than 50 stories or IPU mentions in the media
Make IPU events available to parliamentary broadcasters Make IPU personalities available to the media for interviews Draft press releases and other media announcements.	Greater interest of journalists, broadcast and print media in the work of the IPU Good relations with public broadcasters, EBU, parliamentary TV and radio channels and other media networks	At least one IPU event shown on a parliamentary TV in whole or in part At least 10 personal interviews arranged	The parliamentary channel of the French National Assembly covered part of the regional seminar held in Paris in December 2009 on Migration and Violence against Women in Europe. Several delegates were interviewed During the year, the Information Office arranged more than 50 phone and in situ interviews with parliamentarians, on the occasion of several IPU events, including Assemblies and specialized meeting Some 30 press releases were issued, and regular IPU statements or briefs were placed on the IPU website under <i>Latest News</i>

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Production of one video documentary with in-the-field footage	Publicity of IPU activity	Number of showings, requests for the video documentary	120 th IPU Assembly in Addis Ababa - video of Assembly proceedings, interviews with participants and field missions Fifth Meeting of Women Speakers of Parliaments – video produced and broadcast at 121 st IPU Assembly in Geneva, placed on IPU website
Three missions of the Information Officer in the field	Interviews of high-level personalities and filming of IPU field activities	Useful video production	120 th IPU Assembly in Addis Ababa - video of Assembly proceedings, interviews with participants and field missions Fifth Meeting of Women Speakers of Parliaments – video produced and broadcast at 121 st IPU Assembly in Geneva, placed on IPU website

Objective 7 *Improvement and further development of the IPU website and on-line database*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Improvement of the home page and other principal entry points of the site	More attractive and user-friendly design suited to the needs of members of parliament, staffers, political researchers and general public alike	Growing number of hits, positive feedback from users	Work in progress. The overall number of website hits grew by 5 per cent in 2009 in comparison to the previous year
Redesign of graphically obsolete sections of the site	More heterogeneous layout of all sections; better use of illustrative materials, photos and graphs	Modern-looking design, easier internal navigation, pages quicker to load	Work in progress. More than a half of the existing pages and sections were redesigned or updated during the year
Creation of new sections as appropriate	Complete coverage of all traditional and new fields of IPU activities	As a minimum, sections dealing with peace and security, and budget and finance	Newly created sections include those on budget and finance, action on violence against women, and the IPU Committee on United Nations Affairs
Facilitation of information search on the site	Implementation of advanced navigation tools, including site map and contextual menus	Positive feedback from users	More elaborate navigation menus and document lists are included on web pages for all major IPU events
Webcasting of IPU events	Live or recorded webcasting of selected public events held by the IPU at Headquarters or on other premises	Realization of at least one experimental webcast transmission	Webcast tools implemented on the occasion of two IPU events

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Improved functionality of existing on-line databases	Optimization of query and search result interfaces, including comparative analysis and data export functions of PARLINE	Number of users encountering difficulties with data searches	Further functional improvements of PARLINE database were implemented IPU database of contacts managed by the NY Office has continued to expand, new features have been incorporated, and it is currently serving as a platform for outreach utilized by several IPU staff
Phased introduction of a distributed multi-user content-management system	Improved efficiency of the website's design team	Quicker update cycles, more diversified content	Work in progress

Support Services

Overall Objective

To administer the material, financial and human resources of the Union efficiently, equitably and cost effectively, to give administrative policy guidance to the Secretariat and to safeguard the assets of the Union.

Objective 1: *Develop and apply best practices in human resources management to achieve the highest standards of efficiency, competency and integrity in the Secretariat, increase employee productivity and contribute to the long-term career development of Union employees, especially women*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
Comprehensive personnel manual	Good staff relations and committed workforce	Clarity and equity in administration of personnel issues	A Personnel Manual was issued in July 2009 for the use of staff. The document is a work in progress
Effective, open and fair job competitions conducted in a reasonable time frame Succession plans developed and implemented for retiring staff members	All vacancies filled with competent staff, reflecting the geographic diversity and gender balance of the Union, and bringing new skills to the organization	Profile of Secretariat compared to prior year Seamless and smooth staff renewal	Two posts were advertised internationally. Other posts were advertised locally as they were for temporary positions The Secretariat demonstrates gender parity at the senior management level The vacancy for the Director, Division of Programme Support, who retired, was filled and an overlap foreseen for proper transfer of knowledge. Discussions have been initiated on the succession planning for 2 other senior managers who will be retiring in 2011

Performance Management System	Opportunities for staff development found and followed	Work plans and evaluations completed for 50 per cent of staff members	The implementation of the performance management system was postponed in view of an organizational assessment that took place late in 2009, and which encompassed performance management as one of the areas to undergo review
Staff Training	Continual growth in staff skills leading to greater productivity and increased commitment in the workplace	Number of staff participating in job or career-related training, and women participating in supervisory and management training	In view of the success of the leadership training (see 2008 results report), training was extended to more junior managers. Roughly a third of the staff participated in the training

Objective 2: *Facilitate discussion and decision-making on financial issues and ensure effective financial management including planning, reporting and internal control for the IPU, the Staff Pension Fund and third-party funding agencies*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Clear, concise and accurate budget document and financial statements	Informed debate on financial issues in the governing bodies and compliance with reporting requirement	Number and quality of interventions by members Timeliness of reports	Reports were issued as per statutory requirements to the IPU Members. As per minutes of governing bodies deliberations, the documents, which are prepared based on international accounting standards, are usually considered transparent and clear
Effective budget execution	Resources used to carry out the approved programme of work in full	Positive audit opinion No unexplained variances	No unexplained variances and overall positive audit opinion
Further streamlining and automation of financial processes and a reduction in petty cash transactions	Faster financial processing at lower cost with reduced risks	Number of transactions handled without error Volume of petty cash transactions	Cash payments have been reduced to a strict minimum In spite of the two professionals in the area being new, very few posting areas detected at year's end

Objective 3: Provide fully functional office accommodation for the Union with appropriate furniture, office equipment and supplies and with up-to-date communications facilities and information technology

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Increase building occupancy without increasing total operating costs	High quality office accommodation at reduced cost	Reduced costs per occupant Good use of conference facility	In spite of increasing its number of staff in 2009, building operating costs have remained stable
Reception, reproduction, distribution and storage of documents, either in hard copy or digital image	Ready access to correspondence, publications and reports in the right place at the right time	User satisfaction	The services have been provided and no dissatisfaction has been noted Average turnaround time for the reproduction and despatch of documents has been maintained at less than one week

Objective 4: Progress towards the implementation of an integrated organization-wide evaluation system in support of results based-management

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement</i>	<i>Results achieved</i>
Ad hoc evaluations of two areas of work	Assessment of results achieved and useful feedback into the planning process	Identification of issues and challenges	An evaluation was carried out of the Communications Area (Bunting Report, April 2009), identifying challenges and providing a list of recommendations; an internal organizational assessment took place, in particular of management structure, at the end of 2009, providing a list of performance enhancement recommendations

PROVISIONS AND GRANTS

Overall Objective

To provide adequate funding for present and future liabilities in accordance with prudent financial management practice and to fund a grant to the ASGP to ensure its functioning.

Objective 1: *Fund statutory reserves and make provision for present and future liabilities*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
Funding for doubtful accounts	To properly reflect uncollectible portion of accounts receivable	Year end account balance equal to final estimate of doubtful accounts	The year end account balance was lower than the estimate of doubtful accounts
Funding for future essential repairs in accordance with the Governing Council decision	Adequate funds for major repairs to Headquarters buildings, when needed	Year end account balance of CHF 110,000	The year end balance was above budget with CHF 152,694
Funding for pension liability	To properly reflect any unfunded liability from the legacy staff pension fund	Year end account balance equal to unfunded actuarial liability	Necessary provisions were made for unfunded portion

Objective 2: *Provide financial assistance to the Association of Secretaries General of Parliament*

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
Grant to the ASGP	Core support for the Association of Secretaries General of Parliaments	Regular functioning of the ASGP as illustrated by their Annual Report	Annual Report shows regular functioning of the ASGP

Objective 3: Effectively offset carbon emissions from staff travel.

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
Provision for carbon offsetting	To reduce the environmental impact of staff travel	Certificates issued equal to 100 per cent of estimated CO ₂ emissions	Funds for offsetting CO ₂ emissions were set aside and were used to finance the participation of IPU Members to COP-15 in December 2009. A proposal was submitted in October 2009 to IPU's major donors to start offsetting CO ₂ emissions from project funds

CAPITAL EXPENDITURES

Overall Objective

To make prudent capital expenditures that will enhance asset values or improve the productivity or quality of work while ensuring that future capital charges are sustainable.

<i>Activity or Output</i>	<i>Outcome</i>	<i>Indicators of achievement/(Target)</i>	<i>Results achieved</i>
Replace outdated computers	Information technology that satisfies the needs of users	5-year replacement cycle; hardware and software compatibility	Regular updates implemented. A new e-mail server system was installed at the end of 2009 Computers are replaced periodically as per established policy
Acquire additional furniture for project staff	Adequate office accommodation for all	User satisfaction	Furniture has been provided to user satisfaction
Improve teleconferencing facilities	Enhanced virtual contacts to improve communications while reducing travel	Frequency of use	Teleconferencing has been established as a virtual meeting facility within the IPU, with weekly senior management meetings with NY and others when senior management staff are on mission
Building improvements to ensure accessibility	A safe and hospitable environment for persons with disabilities	Compliance with universal standards	Elevators have been enhanced to facilitate access for the blind