



IPU APPLICATION FORM FOR INTERNSHIP

1. Family Name:		Given Names:				
2. Sex:		3. Marital Status:				
4. Date of Birth Day/month/year	5. Place of Birth:		6. Present Nationality:			
7. Permanent Address:			8. Present Address			
Telephone No.:			Telephone No.:			
Fax No.:			Fax No.:			
e-mail Address:						
9. In case of emergency, notify:						
Name:						
Relationship:						
Address:						
Telephone No.:						
10. Health Insurance/Insured by:						
Self:		University:		Other:		
Name of insurance carrier:						
11. Knowledge of Languages						
	Read		Write		Speak	
Language	Easily	Not easily	Easily	Not easily	Easily	Not easily
English						
French						
Other: (Please specify)						
Other: (Please specify)						
12. Word Processing/Computer skills: Yes <input type="checkbox"/> No <input type="checkbox"/>						

13. Higher Education (College/University)

Institution Name, Place and Country	Attended from/to		Degrees	Major subjects of study
	Mo./Year	Mo./Year	Obtained	
			Degrees expected	

14. Employment: Please describe any previous practical experience you may have had, giving full details of your duties. Use an additional sheet if necessary

15. Career Plans:

16. Other Relevant Information:

a) University scholarships or academic distinction:

b) Publications (if any):

c) Have you ever applied for regular employment with the IPU? Yes No

If yes, please give dates: _____

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17. Internship Period:

Please indicate your availability for Internship (periods of up to a maximum of six months)

18. Preferred Work Assignment:

Please indicate by numbering in order of preference three main areas in which you would like to be considered for an internship.

- | | | |
|--|---|---|
| <input type="checkbox"/> Political Science | <input type="checkbox"/> Economics | <input type="checkbox"/> Energy |
| <input type="checkbox"/> Journalism | <input type="checkbox"/> Environment | <input type="checkbox"/> Finance |
| <input type="checkbox"/> Sociology | <input type="checkbox"/> Mass Media | <input type="checkbox"/> Political Economy |
| <input type="checkbox"/> Translation & Terminology | <input type="checkbox"/> Statistics | <input type="checkbox"/> Public Administration |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Women and Gender | <input type="checkbox"/> Information Technology |

19. Endorsement Institution (Submit original of endorsement letter with this application)

20. References:

Please list three persons not related to you, who are familiar with your character and qualifications:

Full name and title	Address	Business or occupation

21. I certify that the foregoing statements and answers are true, complete and correct to the best of my knowledge and belief.

Signature: _____ Date: _____

This duly completed application and accompanying documents must be forwarded to the Inter-Parliament Union (IPU), Support Services Division.

Applications should be received by this Section AT LEAST TWO MONTHS before the proposed date of commencement of the requested internship. Late or incomplete applications will not be considered.