



## Third Parliamentary Forum on Shaping the Information Society "ICT and the Global Economic Crisis: Current Situation and Future Perspectives"

3-5 May 2010  
Room B - ITU Tower  
International Telecommunication Union  
Geneva, Switzerland

### PRACTICAL INFORMATION

#### Date and Venue

The Third Parliamentary Forum on Shaping the Information Society "ICT and the Global Economic Crisis: Current Situation and Future Perspectives" is co-organized by the United Nations, the Inter-Parliamentary Union, the International Telecommunication Union (ITU) and the Global Centre for ICT in Parliament. It will be held from 3 to 5 May 2010.

The Forum will take place at the International Telecommunication Union (ITU) Headquarters in Geneva, Switzerland, at Room B - ITU Tower. For a map of the ITU, please visit: [http://www.itu.int/aboutitu/reach\\_itu/index.html](http://www.itu.int/aboutitu/reach_itu/index.html) and <http://www.itu.int/ITU-T/info/files/itu-plan.pdf>

#### Participation and Registration

The Parliamentary Forum is principally aimed at Chairs and Members of parliamentary committees with responsibility for ICT and/or committees on economic affairs.

The Global Centre for ICT in Parliament will process registration requests in a centralized way. To be registered, delegates are requested to complete and return to the Global Centre for ICT in Parliament the enclosed registration form, which can also be downloaded from the Conference website.

Alternatively, delegations can register online at the following address: [www.ictparliaments.org/parliamentaryforum2010](http://www.ictparliaments.org/parliamentaryforum2010)

The deadline for registration is **15 April 2010**. Registration received after this date may not be taken into account.

Any modification concerning the composition of the delegation should be communicated directly to the Global Centre for ICT in Parliament at: [info@ictparliament.org](mailto:info@ictparliament.org)

Distribution of badges for the Forum will start on Monday, 3 May, at 12:00 p.m. at the ITU (Montbrillant Building), two hours before the start of the Parliamentary Forum.

For security reasons, delegates will be requested to wear their identification badges at all times during their stay at the Conference.

### Visas

Attention is drawn to the strict provisions in force regarding entry into Switzerland, which refuses entry to those not having the required visa. Delegates requiring an entry visa must obtain it from the Swiss Consulate or Diplomatic Mission responsible for the necessary arrangements in their country of residence.

French entry (not transit) visas are required for certain nationalities when transiting a French airport en route to Geneva. Those delegates who wish, upon arrival in Geneva, to cross the border into France must obtain visas in their country of residence before departure, as they are not obtainable in Geneva.

Delegates are strongly encouraged to make the necessary arrangements for the visa at the earliest opportunity.

### Languages

At the Parliamentary Forum, simultaneous interpretation will be provided in English, French and Spanish. Official documentation of the Forum will be available in English, French and Spanish.

### List of Delegates

A provisional List of Delegates will be issued on the basis of confirmations received by the Global Centre for ICT in Parliament up to 15 April 2010. For technical reasons, it will not be possible to produce a revised list during the Forum, but one will be issued after the end of the event and will be placed on the Forum website.

Participants are kindly requested to report any changes in the provisional List of Participants to the co-organizers.

### Hotel, local transport and city information

Delegates will be responsible for their own hotel arrangements and expenses. A list of hotels in the vicinity of the event can be found at: <http://www.itu.int/travel/>

Delegations may reserve their rooms either via their preferred tourist operator or through the Geneva Tourist Office. Should delegations wish to use the services offered by the Geneva Tourist Office, they are kindly requested to contact Genève Tourisme. Attention is drawn to the fact that, according to the practice of all hotels in Geneva, only reservations with details of a credit card as a guarantee will be confirmed.

Genève Tourisme  
Convention Bureau  
Rue du Mont-Blanc 18  
CH - 1211 Geneva 1  
Phone : +41 22 909 70 20  
Fax : +41 22 909 70 21  
E-mail : reservation@geneve-tourisme.ch

Additional useful information concerning transport from the Geneva airport to the city centre, local transport, and tourism attractions will be made available on the Forum website.

### **Requests for further information**

Requests for further information concerning the event should be addressed to:

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