

SECURITY SECTOR REFORM IN THE NATIONAL AND REGIONAL CONTEXTS

Regional Seminar for Parliaments from South-East Asia and the Asia-Pacific region hosted by the National Assembly of the Kingdom of Thailand and organized by the Inter-Parliamentary Union in cooperation with the Geneva Centre for the Democratic Control of Armed Forces

Phuket, 1-2 September 2006



GENERAL INFORMATION

VENUE OF THE SEMINAR

The regional seminar on “**Security Sector Reform in the National and Regional Contexts**”, organized by the Inter-Parliamentary Union (IPU) in cooperation with the Geneva Centre for Democratic Control of Armed Forces (DCAF) and at the invitation of the National Assembly of the Kingdom of Thailand, will be held on 1 and 2 September 2006 in Phuket, Thailand.

The precise venue of the event will be determined at the beginning of July and posted, along with the relevant contact information of the venue, on the IPU web site (<http://www.ipu.org>) under the section "Future Meetings".

Contact information of seminar venue

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Phuket 83110
THAILAND
Tel.:
Fax:
E-mail:

REGISTRATION

Invited parliaments are required to complete the separate registration form and return it **no later than 21 July 2006** to the following addresses:

Host Secretariat:

Inter-Parliamentary Division Bureau of Inter-Parliamentary Organization Secretariat of the House of Representatives U-Thong Nai Road, Dusit Bangkok 10300 Thailand	cc: Inter-Parliamentary Union 5 Chemin du pommier Case postale 330 1218 Le Grand Saconnex Geneva Switzerland
Tel: + 66 2 - 357 31 00 ext. 31 56-61 / 32 49 / 32 63 Fax: + 66 2 - 357 31 54 / 357 31 97 E-mail: ipu@parliament.go.th	Tel: + 41 22 - 919 41 50 Fax: + 41 22 - 919 41 60 E-mail: postbox@mail.ipu.org

A Registration and Information Desk will be available for all participants from 9 a.m. to 6 p.m. between 30 August and 2 September 2006 at the seminar venue. Participants are kindly requested to register at the desk upon their arrival and will be provided with identity badges.

ENTRY REQUIREMENTS

All delegates and accompanying persons must have a valid passport in order to enter the Kingdom of Thailand. For countries requiring visas, participants are requested to contact the nearest accredited Thai embassies or consulates to obtain a visa.

HOTEL ACCOMMODATION AND RESERVATIONS

For practical reasons, it is proposed that all participants stay at the hotel which is the venue for the seminar. Once the venue is determined, a hotel registration form will be posted on the IPU web site.

ARRIVAL AND DEPARTURE

In order to ensure an efficient reception service, all participants are kindly requested to provide adequate arrival and departure information, including dates, flight numbers and arrival and departure times to the host secretariat. A reception service will be provided for participants at Phuket International Airport from Wednesday, 30 August to Monday, 4 September 2006, to assist with arrivals/departures and transfers between the airport and the hotel. Transit arrangements will be provided for participants at Bangkok International Airport.

TRANSPORTATION

Transportation will be provided to all participants between the airport and the hotel and for all official functions during the seminar.

EXCURSION

A post-seminar tour will be organized on Sunday, 3 September 2006 for all delegates and accompanying persons. Further information will be available at the seminar venue.

LANGUAGE

English is the working language of the seminar. Delegations may also bring their own interpreters. Additional interpretation booths will be available upon request. All requests should be sent to the host secretariat.

SECURITY

The host secretariat will provide all necessary security measures to participants. All participants are required to wear their identity badges at all times at the seminar and all official functions.

MEDICAL SERVICES

Medical services will be provided at the seminar venue for the entire duration of the event. All other medical facilities and prescriptions will be at the participants' own expense.

INSURANCE

Participants are responsible for obtaining their own insurance against all risks.

WEATHER CONDITIONS

In September, the average temperature in Phuket is between 27 and 32°C. The climate is tropical with a high level of humidity.

CURRENCY EXCHANGE

Foreign currencies can be exchanged at the seminar venue. Travellers' cheques and credit cards are used for payment at most major hotels and banks. However, delegates are kindly advised to have cash in major convertible currencies available as well as travellers' cheques.

VOLTAGE

Voltage in Thailand is 220 volts, 60 Hz.