



INAUGURAL SESSION
Parliamentary Assembly of the Mediterranean

GENERAL INFORMATION

Amman - Jordan
10 and 11 September 2006

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1. Venue

The Inaugural Session of the Parliamentary Assembly of the Mediterranean will be held at the Le Royal Hotel, Amman, Jordan.

Tel.: +962 6 4603000
Fax: + 962 6 4603002
E-mail: info@leroyalamman.com

2. Opening ceremony

The Opening ceremony of the Inaugural session will take place at Le Royal hotel at 10 a.m. on Monday, 11 September 2006, under the patronage of His Majesty King Abdullah II.

3. Registration

Participating parliaments are kindly requested to send their list of participants attending the Inaugural Session of the Parliamentary Assembly of the Mediterranean (PAM) **no later than 18 August 2006** to the following addresses, using the enclosed registration form to:

(i) *Mr. Sufian Elhassan*
Director of Research and Information Dept.
House of Representatives
Parliament of Jordan
P.O. Box 72
11101 Amman
Jordan

Tel: +962 795523921
Fax: +96 2 6 568 5970

(ii) *Inter-Parliamentary Union*
Chemin du Pommier 5
P.O. Box 330
1218 Grand-Saconnex, Geneva
Switzerland

Tel: + 41 22 919 41 50
Fax: + 41 22 733 31 60
E-mail: postbox@mail.ipu.org

National delegations may consist of:

- (a) a maximum number of five persons for the main participant parties; and
- (b) a maximum number of two persons for the associate participant parties.

4. Accommodation and hotel reservation

List of Conference hotels

| HOTEL CATEGORY | Price in US dollars* | |
|--------------------------|----------------------|--------|
| | Single | Double |
| ***** Le Royal Hotel | 185 | 195 |
| ***** Crowne Plaza Hotel | 140 | 150 |
| **** Imperial Hotel | 95 | 105 |
| **** Dana Plaza Hotel | 85 | 95 |

* Prices include room, breakfast and tourist tax.

Hotel reservation: conditions and cancellations

Preliminary block bookings at special rates have been made for the Session. The enclosed hotel reservation form should be returned **by 10 August 2006:**

To:

*Mr. Sufian Elhassan
Director of Research and Information Dept.
House of Representatives of Jordan
P.O. Box 72
11101 Amman, Jordan*

*Tel: +962 79 5523921
Fax: +962 6 568 5970
E-mail: fayez58_sh_parl@yahoo.com*

Requests for hotel reservations will be dealt with on a first come first served basis. We therefore urge you to make your reservations as early as possible, indicating a second option.

Your hotel reservation cannot be confirmed until we have received the registration form and your credit card details.

You will then receive notification of confirmation, indicating the name of your hotel and giving details of your planned arrival and departure schedules.

After 10 August 2006, in the event of cancellation without prior notice, the price of one night's accommodation will be charged to the delegate concerned, and the hotel will debit your credit card accordingly.

Any enquiries or requests for additional information, changes in accommodation or cancellation should be sent only to Le Royal Hotel, Amman (telephone, fax and e-mail mentioned above).

5. Arrival and departure

In order to ensure an efficient welcome service at Amman Queen Alia International Airport, all participants are kindly requested to indicate their arrival and departure dates and times as well as the corresponding flight numbers on their registration forms.

The welcome service will assist with arrival formalities and transportation only for participants staying in the official hotels on the list. It will also provide transportation between the hotels and the airport.

A transportation service will be provided for the arrival of delegations on Saturday, 9 September and Sunday, 10 September and their departure on Tuesday, 12 September 2006.

You are kindly requested to inform the Jordanian Parliament's Secretariat by Friday, **18 August 2006** at the latest about details on the flight number and time of arrival and departure of delegates (Name: Mr. Fayez Al Shawabkeh, Secretary General, e-mail: fayez58_sh_parl@yahoo

6. Visas

Entry visas to Jordan will be issued to participants at the points of entry, free of charge.

7. Vaccinations

Vaccination certificates are not required for admission to Jordan.

8. Registration and information desk

The Registration and Information desk will be open at the Session venue from 2 p.m. to 6 p.m. on Saturday, 9 September 2006 and from 9 a.m. to 6 p.m. on Sunday, 10 September and Monday, 11 September 2006.

Participants are kindly requested to register as soon as possible after arrival.

This service will issue the Inaugural Session badges, deal with inquiries about Session matters and handle mail and messages for participants.

9. Security

All security measures required for a meeting of this type will be taken. Participants are requested to wear their identity badges visibly at all times, both during the Inaugural Session and at official receptions.

No armed persons, without exception, will be allowed on the premises of the Session.

10. Climate

In September the weather is moderate with an average temperature of 15 – 32 °C.

11. Foreign exchange

A currency exchange service is available at all of the Inaugural session hotels. Hotels, shops and restaurants accept most credit cards.

12. Transportation

Transportation will be provided, on arrival and departure, between Amman Queen Alia International Airport and the official conference hotel. Transportation will also be provided for all official functions during the Inaugural Session.

13. Other services

The following facilities will be available on the meeting premises:

- Information desk
- Post office and *currency exchange office (at the hotel)*
- Transportation desk
- Telephone and fax service, Internet service
- Cafeteria and bar

14. Social events

The programme of official receptions will be distributed to participants upon registration.

15. Press Room

The Inaugural Session will be open to accredited journalists.

16. Meeting room

A meeting room will be available for geopolitical/bilateral meetings. Meetings should be booked in advance at the Registration and Information Desk.

17. Interpretation

Interpretation will be provided in Arabic, English, Italian and French.