



BRITISH GROUP  
INTER-PARLIAMENTARY  
UNION

**HUMAN TRAFFICKING**  
**Regional Seminar for the 12+ Group**  
*The Attlee Suite, Portcullis House*  
*Palace of Westminster,*  
*London, United Kingdom*  
22–23 February 2010



INTER-PARLIAMENTARY  
UNION

**GENERAL INFORMATION**

The regional Seminar for Parliaments on 'Human Trafficking', organised by the Inter-Parliamentary Union and hosted by the British Group Inter-Parliamentary Union will be held in London on 22 and 23 February 2010.

**REGISTRATION**

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Invited parliaments are requested to send their list of participants attending the seminar as soon as possible and not later than 22 January, using the enclosed Registration Form, to the following addresses:

British Group Inter-Parliamentary Union  
Palace of Westminster  
LONDON  
SW1A 0AA  
UNITED KINGDOM  
Tel: +44 207 219 3011  
Fax: +44 207 222 1213  
Email: bgipu@parliament.uk

Inter-Parliamentary Union  
5 Chemin du pommier  
Case Postale 330  
1218 GENEVE 19  
SUISSE  
Tel: 41 22 919 41 50  
Fax: 41 22 919 41 60  
Email: postbox@mail.ipu.org

**HOTEL ACCOMMODATION AND RESERVATIONS**

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For practical reasons, it is proposed that participants stay at the City Inn Westminster Hotel (<http://www.cityinn.com/london/>), close to the venue of the Seminar. Block bookings have been made by the British Group IPU (BGIPU) but delegates shall have to book and pay their own accommodation directly to the hotel. Details of how to make your booking are below:

**City Inn Westminster Hotel**

30 John Islip Street  
London SW1P 4DD  
Tel: +44 (0)20 7630 1000  
Website: [www.cityinn.com/london/index.htm](http://www.cityinn.com/london/index.htm)



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**Reservations Department**

E-mail: [westminster.groups@cityinn.com](mailto:westminster.groups@cityinn.com)

**BOOKING CODE: PARL210210**

Please ensure you quote the above code to ensure you get the preferred rates as detailed below:

**Single Room:** £164 inclusive of English breakfast and exclusive of VAT

**Double Room:** £174 inclusive of English breakfast and exclusive of VAT

**DEMAND FOR HOTEL ROOMS NEAR WESTMINSTER IS VERY HIGH – WE WOULD THEREFORE BE GRATEFUL IF YOU COULD REGISTER YOUR HOTEL BOOKING DIRECTLY WITH THE HOTEL AS SOON AS POSSIBLE, AND CERTAINLY NOT LATER THAN 22 JANUARY 2010.**

Participants who would prefer accommodation in other hotels are kindly requested to inform the BGIPU accordingly.

**ARRIVAL AND DEPARTURE**

A reception service will be provided for participants at the Westminster City Inn from Sunday 21 January onwards. In order to ensure an efficient reception service, all participants are kindly requested to provide sufficient arrival and departure information, including dates and arrival and departure times on the hotel reservation form.

**REGISTRATION AND INFORMATION DESK**

A registration and information desk will be available to participants at the Seminar venue on 22 and 23 February from 8 am until 6.30 pm. Participants are kindly requested to register with this service which will issue identity badges, deal with enquiries concerning the Seminar and handle messages and mail.

**VISAS**

12+ countries requiring a visa for entry to the United Kingdom are listed below:



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Albania, Bosnia and Herzegovina, Georgia, Macedonia (*the former Yugoslav republic of*), Serbia and Turkey.

### SECURITY

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Participants are required to wear their identity badges visibly at all times when they are in the Seminar venue and at all official functions during the Seminar.

### TRANSPORT

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Participants are kindly asked to arrange their own transport between the airport and the hotel.

Transport between the Westminster City Inn hotel and the conference venue will be provided.

### SOCIAL EVENTS

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Details of the social events will be available in due course.