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ℓ +41 22 919 41 50
→ 41 22 919 41 60
→ postbox@ipu.org

Chemin du Pommier 5 Case postale 330 1218 Le Grand-Saconnex Geneva – Switzerland www.ipu.org

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Dear Secretary General,

Office of the IPU Secretary General

I am writing to seek your Parliament's continued support for the Common Principles for parliamentary development. The Association of Secretaries General of Parliaments (ASGP) recently invited you to provide feedback on the Principles and I look forward to receiving your contributions. These Principles aim to provide helpful guidelines for suitable and effective parliamentary development assistance by strengthening cooperation, coordination and quality. They are the fruit of the contributions by national parliaments, the Inter-Parliamentary Union (IPU) and parliamentary development organizations.

To this end I am pleased to invite you to a meeting in Manila, the Philippines, on 28 and 29 August 2014 to review the Common Principles and discuss how to translate them into good practices for parliamentary development assistance.

The meeting in Manila will provide an opportunity for participants to discuss the content and scope of the Common Principles. Specifically, the meeting will allow for discussion about:

- The Common Principles and the work of drafting group to date;
- Cooperation and coordination in providing and receiving parliamentary development support at the national level; and
- Practical considerations for the implementation of the Principles.

I am pleased to share with you a concept note on the meeting, as well as a provisional agenda. A more detailed agenda, along with background materials and practical information, will be made available soon.

I would be delighted if you or your representative could participate in the meeting. I would be grateful if you could provide your written feedback to the Principles using the attached form and confirm your participation at the Manila meeting, or that of your representative, by 11 August 2014 to Ms. Norah Babic <u>nb@ipu.org</u> with copy to <u>postbox@ipu.org</u>.

I look forward to hearing from you soon.

Yours sincerely,

Martin Chungong Secretary General