



Parliamentary Meeting
**FOR A FREE, JUST AND EQUITABLE
MULTILATERAL TRADING SYSTEM:
PROVIDING A PARLIAMENTARY DIMENSION**

*Organised by the Inter-Parliamentary Union
Geneva, 8 and 9 June 2001*

TRADE-MEET/2001/Inf.1
4 June 2001

**ORGANISATION OF WORK FOR THE PARLIAMENTARY MEETING
ADDITIONAL INFORMATION**

This document is designed to supplement the Practical Information note for delegates, which was distributed together with the convocation of the Parliamentary Meeting on International Trade (TRADE-MEET/2001/C.1).

Seating arrangements in the meeting room

As usual, lots have been drawn among the parliamentary delegations participating in the Parliamentary Meeting to determine the order of seating in the sector allocated for participants.

The name of the delegation of **South Africa** was drawn, and this parliamentary delegation has accordingly been placed in the front row, on the left-hand side of the room facing the podium. Other parliamentary delegations follow in English alphabetical order.

The number of seats allocated to each parliamentary delegation in the meeting room will depend on the number of members of parliament in each delegation and on the room's seating capacity.

The sector for observer delegations, including representatives of Governments of sovereign States that are members of WTO, is situated behind the one for parliamentary delegations.

The seats of each parliamentary delegation as well as those of observers from among international organizations will be marked by country/organization sign-boards. Seats for representatives of Governments of sovereign States that are members of WTO will be marked by "WTO members" sign-board.

Debates

As indicated in the Practical Information note, all debates will take place **in plenary** and all participants and observers have **equal speaking rights**. To enable the Meeting to achieve its expected goal and to facilitate the necessary interplay of ideas, the Preparatory Committee has made the following arrangements:

- (a) There will be **no pre-established list of speakers** on any agenda item. Delegates wishing to take the floor should use special **registration forms** to notify the President of the Meeting of the specific point they wish to address. The forms will be available in the meeting room;

(b) The debate will be interactive, no formal statements will be delivered and the speakers shall use microphones available at each seat. Both participants and observers are invited to participate in the debate either by making brief statements or by asking questions and should **refrain from reading out pre-prepared statements**;

(c) Subject to any other arrangements made by the President in the light of the circumstances, **statements may not exceed three minutes**. Delegates may, however, speak **several times** on each item, particularly in response to other statements;

(d) The President will give the floor to delegates in an **order that is conducive to a real exchange of opinions**. When calling on speakers, the President will announce the subsequent speaker;

(e) There will be **no formal record** of the debate.

Draft Declaration

At the concluding session of the Meeting, delegates will consider a draft Declaration, the text of which will be worked out by the Preparatory Committee on 7 June 2001 and circulated to all delegates the following day. There will be no reopening of the substantive debate on that occasion. Delegates will consider only the draft Declaration proposed by the Preparatory Committee, and possible amendments to the text.

Documents

The only official documents of the Parliamentary Meeting will be its programme and agenda, the draft Declaration, the List of Participants and the information notes prepared by the IPU Secretariat.

Should participants and observers wish to distribute their own documents and other material pertaining to the theme of the Meeting, they may use a table provided for that purpose in the immediate vicinity of the meeting room.

List of delegates

A provisional list of delegates will be distributed together with information kits on registration. In order to enable the Secretariat of the Meeting to issue the final list in time for distribution on Saturday, 9 June and to ensure the accuracy of its contents, participants and observers are requested to advise the Information and Registration Desk of any **corrections** to be made to the provisional list to **by 3 p.m. on Friday, 8 June 2001** at the latest.

Reception

All participants and observers are kindly invited to a reception which will take place at 6.45 p.m. on 8 June 2001 in the New Council Room at WTO premises. Invitation cards are included in information kits distributed on registration.

The WTO building is situated at rue de Lausanne 154, within walking distance from the International Conference Centre of Geneva (CICG). **Bus transportation** from CICG to WTO will be provided starting at 6.20 p.m. No special transport service is envisaged after the end of the reception.