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# BALI SESSION OF THE PARLIAMENTARY CONFERENCE ON THE WTO

Bali (Indonesia), 2 and 5 December 2013

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Organized jointly by the Inter-Parliamentary Union and the European Parliament  
in connection with the 9<sup>th</sup> WTO Ministerial Conference (MC9)

## PRACTICAL INFORMATION

### Venue

1. The Bali session of the Parliamentary Conference on the WTO, to be held in connection with the 9<sup>th</sup> WTO Ministerial Conference (MC9) in Bali, will take place at the Patra Jasa Bali Resort & Villas:

Patra Jasa Bali Resort & Villas  
Jl. Ir. H Juanda, South Kuta Beach  
Kuta 80361  
Bali – Indonesia  
Tel.: +62 361 9351 161  
Fax: +62 361 9352 030  
Website: <http://www.thepatrabali.com/>



2. Situated close to Bali International Airport in the Patra Jasa Kuta area, some 20 minutes' drive from the venue of the Ministerial Conference, the Bali Nusa Dua Convention Centre (BNDCC), the Patra Jasa Resort can be reached from all official MC9 hotels in Bali using a free shuttle service provided by the organizers of the Ministerial Conference.

3. For directions to BNDCC, please consult the MC9 Logistics Information booklet, which is available online ([http://www.ipu.org/splz-e/trade13/MC9\\_info.pdf](http://www.ipu.org/splz-e/trade13/MC9_info.pdf)).

### **Date and timetable**

4. The Parliamentary Session will include two sittings, the first of which will take place on 2 December, when most delegates will already be in Bali but not yet too busy at the Ministerial Conference. The second will take place towards the end of MC9, in the afternoon of 5 December, when the outlines of the eventual agreement at the Ministerial Conference will already be known.

5. On 2 December, the morning session will run from 9.30 a.m. to 1 p.m., while the afternoon session will start at 2.30. and finish at 6 p.m. On 5 December, the Conference as a whole will meet only in the afternoon, from 2.30 to 6 p.m. The Conference Steering Committee will meet in camera in the morning of 5 December, from 9.30 a.m. to 1 p.m.

6. In between the two sittings, on 2 and 5 December respectively, parliamentary delegates will be expected to work with their national delegations to MC9 and will also have the possibility of attending various parallel events and activities taking place on the premises of the Ministerial Conference. One such event will be organized especially for parliamentarians. It will take place tentatively in the morning of 4 December, at the NGO Centre (Phase 2 of the BNDCC). Details of this event will be announced closer to the date of the Ministerial Conference.

### **Participation and registration**

7. Participation in the Bali session will be guided by the general principles set out in Article 2 of the Rules of Procedure of the Parliamentary Conference on the WTO (see <http://www.ipu.org/splz-e/trade08/rules.htm>). The session is intended primarily for legislators who are involved in parliamentary activities dealing with international trade, finance and development.

8. It is recommended, where possible, that delegates to the parliamentary session travel to Bali as members of official national delegations to the Ministerial Conference. This is by far the easiest way to ensure that their transportation, visa, and accommodation needs are dealt with in a centralized way. More importantly, they will then be automatically accredited to the Ministerial Conference and receive ID badges offering them unrestricted access both to the BNDCC, where MC9 will be taking place, and to Patra Jasa Resort, the venue of the parliamentary session.

9. If for some reason a parliamentary delegate does not have an MC9 badge, a special "Parliamentary Session" badge will be issued by the IPU Registration Desk at the Patra Jasa Resort. This badge will be valid exclusively for that venue, on 2 and 5 December only, and will not allow access to the premises of the Ministerial Conference.

10. Irrespective of whether or not parliamentary delegates are accredited to the Ministerial Conference, they are requested to complete the enclosed "Parliamentary Session" registration form, which can also be downloaded from the IPU website (<http://www.ipu.org/splz-e/trade13/registration.pdf>). The form should be returned to the IPU Secretariat by **1 October 2013** at the latest. Any modifications concerning the composition of the delegation should likewise be communicated to the IPU Secretariat.

11. Negotiations are currently under way with the Indonesian authorities with a view to providing all parliamentarians with access to the venue of the Ministerial Conference regardless of whether or not they are included in their respective official national delegation to MC9. Should such an arrangement become possible, the IPU will immediately circulate to all parliaments the necessary instructions concerning the registration procedure (MC9 registration form, photos, etc.).

12. Due to the limited seating capacity of the meeting room at the Patra Jasa Resort, the number of parliamentarians per delegation should normally not exceed three. Observer delegations should be limited to two persons. Parliaments are encouraged to strive for gender-balanced delegations.

13. The Registration Desk at the Patra Jasa Resort will be located at the entrance of the meeting room and will be open on both 2 and 5 December, from 8.30 a.m. to 6 p.m.

14. Security will be tight in Bali at the time of the WTO Ministerial Conference. Only persons duly accredited and wearing official MC9 photo badges will have access to the area around the BNDCC, including the NGO Centre. Access to the Patra Jasa Resort will be subject to fewer restrictions, but will nevertheless be subject to controls. All delegates are therefore requested to wear their identification badges at all times during the session and at social functions.

#### **List of delegates**

15. A provisional list of delegates taking part in the Parliamentary Session will be distributed at the Registration Desk on 2 December. This list will be issued on the basis of confirmations received by the IPU Secretariat up to 26 November. Delegates are kindly requested to report any changes to the provisional list to the Registration Desk by no later than 5 p.m. on 5 December. A revised list will be published on the IPU website after the session.

#### **Working modalities**

16. Procedural arrangements for the session will be made in conformity with the Rules of Procedure of the Parliamentary Conference on the WTO (see <http://www.ipu.org/splz-e/trade08/rules.pdf>).

17. A detailed work programme of the session will be circulated in advance of the event and published on the IPU website (<http://www.ipu.org/splz-e/trade13.htm>).

18. All agenda items will be dealt with in plenary. The programme will include panel discussions, hearings, keynote presentations and debates on substantive themes. The debate on each substantive theme will be launched by rapporteurs, who will present their discussion papers.

19. The format of the session being largely interactive, every effort ought to be made to avoid reading formal prepared statements. Instead, delegates are invited to ask questions and participate in the debate by making brief statements and suggestions. As there will be no formal list of speakers drawn up in advance, the order of interventions and questions will be decided by the Chair.

#### **Outcome document**

20. The overall responsibility for the preparation of the draft outcome document rests with the Conference Steering Committee, which will appoint a Rapporteur of the session from among its members.

21. The Rapporteur will prepare a pre-draft outcome document for consideration by the Steering Committee at its session in Geneva on 2 October 2013. A revised draft will then be posted on the IPU website for comments and amendments by parliaments. The deadline for the submission of amendments by parliaments is 15 November. No further substantive amendments by parliaments will be possible after that date.

22. Delegates participating in the Bali session of the Parliamentary Conference on the WTO will have the possibility to submit on the spot, in an individual capacity, additional amendments of an editorial nature, which do not impact on the document's scope or nature.

23. An aggregate list of amendments proposed by parliaments and individual delegates will be considered by the Steering Committee at its session in the morning of 5 December.

24. The resulting final draft will be presented by the Rapporteur at the closing session with a view to its adoption by consensus.

#### **Languages**

25. Simultaneous interpretation will be provided in English, French and Spanish. Official documentation of the session will be available in English and French only.

## **Documents**

26. The only official documents of the session will be its programme, agenda, the list of delegates, discussion papers prepared by the rapporteurs, the draft outcome document drawn up by the Steering Committee and the information notes prepared by the Secretariat. The WTO may provide background documents for distribution to delegates upon registration.

27. Should participants and observers wish to distribute their own documents or other material pertaining to the agenda of the session, they may use a table provided for that purpose located just outside/close to the meeting room.

## **Official receptions**

28. On 2 December, the Indonesian Parliament will host a lunch and a dinner reception in honour of all participants. Lunch will be served at 1 p.m. in one of the restaurants at Patra Jasa Resort. The venue of the dinner reception will be announced later.

## **Visas**

29. All delegates requiring an entry visa to Indonesia have a duty to request one sufficiently ahead of time. The IPU and the Indonesian Parliament are not in a position to provide visa assistance for entry into Indonesia. For information regarding visa application procedures, delegates are invited to read the Information Note WT/MIN(13)/INF/4 circulated by the WTO ([http://www.wto.org/english/thewto\\_e/minist\\_e/mc9\\_e/mc9\\_e.htm](http://www.wto.org/english/thewto_e/minist_e/mc9_e/mc9_e.htm)).

## **Local transportation**

30. As the parliamentary session will be taking place at one of the official MC9 hotels, delegates will be able to use the network of MC9 shuttle buses to reach the Patra Jasa Resort. As an alternative, they can use official taxis and rental car services. Taxis are relatively inexpensive in Bali (a trip from BNDCC to Patra Jasa Resort costs approximately US\$ 10).

31. The distance between the Patra Jasa Resort and Nusa Dua, where the Ministerial Conference will be taking place, is approximately 12km. Travel time may vary depending on traffic conditions, but on average is about 20 minutes by toll road.

## **Hotel accommodation**

32. Delegates are responsible for making their own travel and accommodation arrangements. The availability of hotel rooms in Bali at the time of the WTO Ministerial Conference will be limited. It is therefore advisable to book hotel rooms as soon as possible.

33. Subject to confirmation, a certain number of rooms may be available for parliamentary delegates at the Patra Jasa Resort & Villas. For reservation purposes, this hotel can be contacted by fax (+62 361 9352 030) or e-mail ([reservation@thepatrabali.com](mailto:reservation@thepatrabali.com)).

34. Delegates who are duly accredited to the Ministerial Conference have the option of making hotel bookings via the official MC9 Hotel Agent:

PT. Royalindo Expoduta  
Ms. Nelse  
Jalan Teluk Betung No.43  
Jakarta, Indonesia  
Tel.: +62 21 3140982  
Fax: +62 21 3193 4470  
Mobile: +62 81310171177  
e-mail: [nelse@royalindo.com](mailto:nelse@royalindo.com) and [wtomc9@kemendag.go.id](mailto:wtomc9@kemendag.go.id)

**Miscellaneous**

35. Prior to departure from any Indonesian airport, delegates are required to pay an airport tax of Rp 150,000 (US\$ 15) for international flights and Rp 40,000 (US\$ 4) for domestic flights. The airport tax for domestic flights also applies to connecting flights to Soekarno-Hatta International Airport, Jakarta.

36. For information concerning weather conditions, currency, local transport, telecommunications, catering and medical services in Bali, please consult the MC9 Logistics Information booklet, which is available online ([http://www.ipu.org/splz-e/trade13/MC9\\_info.pdf](http://www.ipu.org/splz-e/trade13/MC9_info.pdf)).

**Requests for further information**

37. Requests for further information concerning the Bali session of the Parliamentary Conference on the WTO should be addressed to:

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Case postale 330  
CH-1218 Grand-Saconnex  
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Tel.: +4122 919 41 50  
Fax: +4122 919 41 60  
e-mail: [postbox@mail.ipu.org](mailto:postbox@mail.ipu.org)

and

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International Trade  
Committee Secretariat  
Rue Wiertz  
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