# Information note

## Working modalities

In order for the discussions to be as fruitful and enriching as possible, the following procedural arrangements have been foreseen:

- A detailed programme of the session has been circulated in advance of the Roundtable;
- Once the expert presentations are made in the first half of each session, the floor will then be open to participants for questions, comments, debate or presentation of relevant examples, experiences and models from their respective countries;
- The Committee President will sum up the work of the Roundtable at its concluding session;
- The report of the Roundtable will be submitted to the IPU governing bodies at the 137th IPU Assembly in October 2017.

## Languages

The working languages of the Roundtable will be English, French, Arabic and Spanish. Simultaneous interpretation will be provided into and from these languages.

## Documents

The official documents for the Roundtable include the programme, concept note, list of participants and information note. Kindly note that in keeping with the decision by the IPU Governing Bodies to reduce the carbon footprint of the Organization and continue to curb paper waste, no documents will be circulated in the room.

## Lunch

All participants are invited to a sit-down lunch on Thursday, 6 July at 13:15 at the House of Parliaments (IPU Headquarters) directly after the morning’s sitting.

## Hotel accommodation

All participants are responsible for making their own accommodation arrangements and bearing the costs of their stay in Geneva.

## Weather conditions

At the time of the Roundtable temperatures will range between 15°C and 26°C, with no rain expected.