PRESENTATION OF COMPLAINTS

The list of items below is designed to help applicants prepare a complaint which is as complete, precise and concise as possible, so as to facilitate the work of the Committee on the Human Rights of Parliamentarians.\(^1\)

I. INFORMATION CONCERNING THE COMPLAINANT

Family name: ...................................................................................................................
First name: .......................................................................................................................
Nationality: .......................................................................................................................
Sex: ..................................................................................................................................
Home address: ................................................................................................................
e-mail address for exchange of confidential correspondence: ............................................

Highlight in which capacity the person submitting the complaint meets the criteria of a qualified source:

- a (former) parliamentarian(s) whose rights have been violated;
- a person authorized by a (former) parliamentarian whose rights have been violated;
- a family member of a (former) parliamentarian whose rights have been violated;
- another parliamentarian;
- a political party; or
- a recognized national or international organization in the area of human rights (United Nations and its specialized agencies; intergovernmental organizations; inter-parliamentary organizations and national or international non-governmental organizations competent in the area of human rights).

Does the person submitting the complaint agree for his/her identity to be made known to the authorities of the State in question?

- Yes
- No (specify reasons for refusal)

II. INFORMATION CONCERNING THE VICTIM OF THE VIOLATIONS

Member or former Member of Parliament whose rights have been violated:

Family name: ................................................................................................................
First name: .................................................................................................................
Nationality: ..................................................................................................................
e-mail address for eventual exchange of confidential correspondence: ................................

Name of political party: .............................................................................................

Political affiliation at the time of the alleged violation(s):

- Majority

\(^1\) This list of items was established by the Committee in January 1977.
III. INFORMATION CONCERNING THE ALLEGED VIOLATION

Statement of the facts\(^2\) constituting a violation of rights (indicate in particular the place and date of the acts of violation): ...........................................................................................................................................
...........................................................................................................................................

Information concerning, if relevant to the case, parliamentary immunity: ..................
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Information concerning, if relevant to the case, information on gender-based violations: ....
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Provisions of relevant public laws and international legal instruments\(^3\): ..................
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Information concerning domestic remedies available and invoked: (parliamentary, judicial or disciplinary procedure) ...........................................................
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Names and addresses of persons with whom the Committee could, if necessary, communicate in order to obtain further information (in particular, name and address of legal counsel): .....................
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Documents annexed to the complaints: .................................................................
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Suggested action\(^4\): ........................................................................................................
...........................................................................................................................................

Place and date: ................................................................................................................

Signature\(^5\): ...................................................................................................................

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\(^2\) The description of the facts should, as far as possible, be complete, precise and concise, and accompanied by supporting evidence.

\(^3\) The statement should, as far as possible, be accompanied by relevant extracts of the texts of the public laws referred to.

\(^4\) These suggestions are merely indicative. It is the responsibility of the Committee to determine, within the limit of the Inter-Parliamentary Union’s capabilities, the action to be taken on them.

\(^5\) For international organizations, signature of a person empowered to represent the organization.